

City of Athens, Tennessee



Annual Budget
2018–2019

**CITY OF ATHENS, TENNESSEE
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FISCAL YEAR 2018-2019**

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City of Athens, Tennessee

VISION STATEMENT

A DYNAMIC CITY THAT PROVIDES OUTSTANDING QUALITY OF LIFE FOR ITS RESIDENTS, VISITORS, BUSINESSES AND INDUSTRIES.

There are four strategies that proclaim this statement and are listed below:

- 1. STRATEGY: Promote an appealing environment for existing and future business and industry.**
- 2. STRATEGY: Provide a solid governmental support system that sustains and promotes planned growth and encourages highest value and best uses of development.**
- 3. STRATEGY: Embrace and participate in quality educational and cultural opportunities.**
- 4. STRATEGY: Promote and develop regional, natural, and cultural resources.**

INTRODUCTION

The City of Athens, Tennessee, incorporated in 1891, is located in the southeastern part of the state, midway between the metropolitan cities of Knoxville and Chattanooga. This unique location affords the citizens of the City of Athens the ability to quickly access the amenities of two metropolitan areas. In addition, its proximity to the mountains of East Tennessee, the Tennessee River, and whitewater rafting makes it attractive to a wide range of individuals. The City of Athens serves a population of 13,458 and occupies a land area of approximately 15 square miles.



The City of Athens operates under the council-manager form of government, as authorized under Chapter 455 of the Private Acts of 1953. The five council members are elected at large. All elections are non-partisan, and the terms are for four years. Elections are held every two years on the first Tuesday in November so that only two or three seats are up for election at any given time. The council members select the Mayor and Vice-Mayor every two years at the council meeting in November, following the election. Policy-making and legislative authority are vested in the council. The council is responsible, among other things, for passing ordinances, adopting the budget, appointing committees, hiring the city manager, and appointing the city attorney and city judge. The city manager is responsible for carrying out the policies and ordinances of the city council, for overseeing the City's day-to-day operations, and for appointing the heads of the various departments.

The City provides a full range of services which include police and fire protection; sanitation services; the construction and maintenance of highways, streets, and infrastructure; recreational activities and cultural events. In addition to general government activities, the governing body appoints the five-member Athens Utilities Board and approves the annual budget and debt issues for the Athens City Schools. The Utilities Board provides power, water, gas and sewer services

to residential, commercial and industrial customers located in Athens and the surrounding area. The Board of Education is responsible for elementary education (K-8th grades) within the City.

The annual budget serves as the foundation for the City of Athens' financial planning and control. The council reviews capital outlay needs each year at their annual retreat in January/February. The finance department compiles budgetary information to be distributed to the departments by February 28. Budget requests are submitted to the finance director in March, at which time the finance department compiles the data and makes revenue estimates. Budget hearings are held in April of each year with the department heads. In early May, the City Manager and/or Director of Finance make a formal balanced budget presentation to the city council.

Athens is a great place to work and has several manufacturers and employers in the area. The City has three industrial parks, two of which still have available land for new facilities. These two parks are located on Interstate 75 at exit 49 and exit 52. Larger industries and employers include: Denso Tennessee, Inc.; Johnson Controls; McMinn County Board of Education; Heil Trailer, International; Dean Foods/Mayfield Dairy Farms, Inc.; Wal-Mart; Starr Regional Medical Center; Thomas & Betts; Dynasty Spas and E&E Manufacturing. These principal employers employ approximately 5,100 employees.

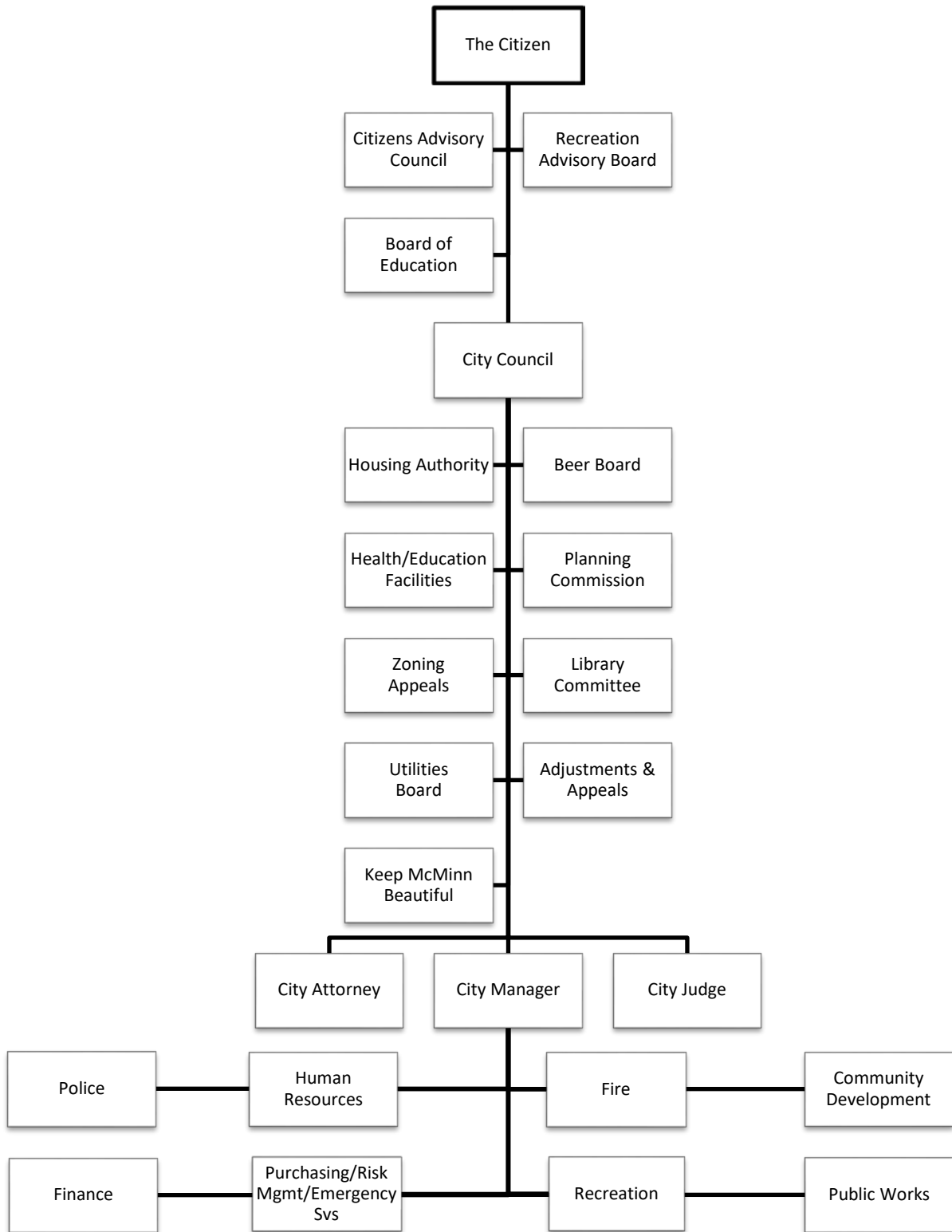


There are a wide variety of recreational activities for the citizens of Athens and for local tourists. Annual special events include the Soap Box Derby, Fishing Derby, July 4 Fireworks, the area's largest Easter Egg Hunt and the nationally recognized Daddy Daughter Dance. The 165 acre Athens Regional Park anchors the park system and includes two lakes, miles of hiking/walking trails, a large playground, baseball, softball, and soccer fields along with a large lake pavilion and the Southeast Tennessee Trade and Conference Center. Shown below is a picture taken of the Regional Park on August 21, 2017 as people were preparing to view the total solar eclipse. Many other neighborhood parks are maintained by the City including the downtown Market Park which is home to the farmers market and a summer concert series along with other special events. The USS Charles R. Ware DD-865 calls Athens its final home port and the City hosts the ship reunion every three years and maintains Veterans Park, home to the Charles R. Ware memorial, the veteran's brick walk and monuments in honor and in memory of the area veterans.

The City retired the 2004 loan in May of 2017 and is currently debt free. This budget includes a 2% across the board salary increase for all full-time employees and implementing a new classification/compensation plan in July, 2018. The city council and city board of education have had numerous meetings concerning renovating existing facilities or constructing new school buildings. Discussions are still ongoing and no decisions have been made on which course of action to take; therefore, no funding for either of these items has been included in the current budget request.





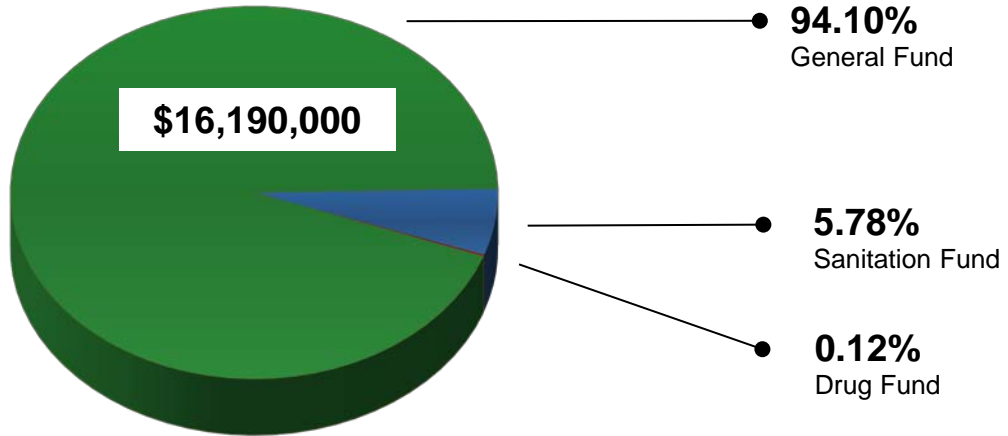


**CITY OF ATHENS, TENNESSEE
FUND SUMMARY
FISCAL YEAR 2018-2019**

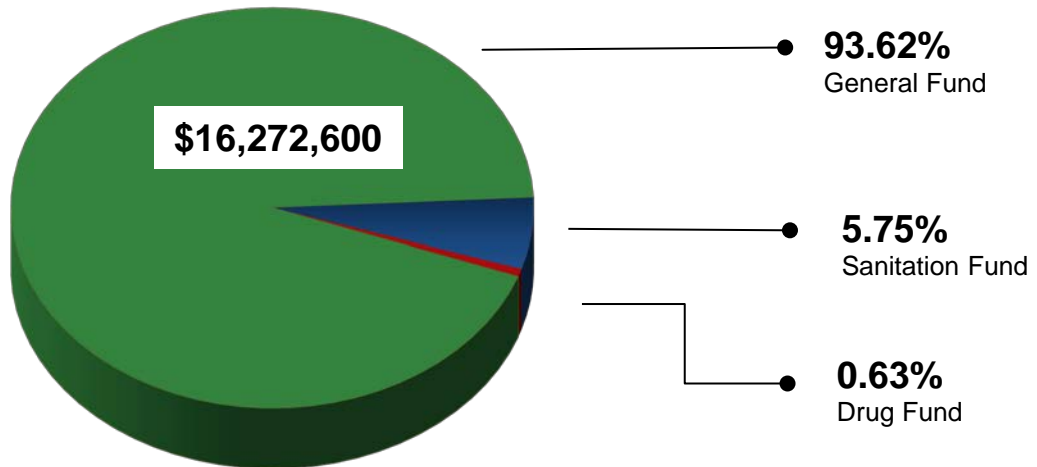
FUND	OPENING BALANCE 7/1/18	BUDGETED REVENUE	SUB-TOTAL	BUDGETED EXPENDITURES	ENDING BALANCE 6/30/19
GENERAL FUND	6,220,000	15,235,000	21,455,000	15,235,000	6,220,000
SANITATION FUND	1,500,000	935,000	2,435,000	935,000	1,500,000
DRUG FUND	<u>225,000</u>	<u>20,000</u>	<u>245,000</u>	<u>102,600</u>	<u>142,400</u>
TOTAL ALL FUNDS	<u><u>7,945,000</u></u>	<u><u>16,190,000</u></u>	<u><u>24,135,000</u></u>	<u><u>16,272,600</u></u>	<u><u>7,862,400</u></u>

**CITY OF ATHENS, TENNESSEE
FUND SUMMARY
FISCAL YEAR 2018-2019**

Budgeted Revenues



Budgeted Expenditures



**CITY OF ATHENS, TENNESSEE
REVENUE SUMMARY
FISCAL YEAR 2018-2019**

<u>REVENUES</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
General Fund				
Taxes	12,835,624	12,775,676	12,502,000	12,842,000
Intergovernmental Revenues	1,962,408	2,004,769	1,821,000	1,916,000
Charges For Services	262,808	296,264	236,000	216,000
Fines and Forfeits	493,339	469,770	121,000	171,000
Interest	16,892	29,818	20,000	70,000
Miscellaneous	60,263	65,266	20,000	20,000
TOTAL GENERAL FUND	<u>15,631,334</u>	<u>15,641,563</u>	<u>14,720,000</u>	<u>15,235,000</u>
 DEBT SERVICE FUND				
Interest	7,507	16,218	0	0
Intergovernmental Revenues	1,215,000	790,000	0	0
TOTAL DEBT SERVICE FUND	<u>1,222,507</u>	<u>806,218</u>	<u>0</u>	<u>0</u>
 SANITATION FUND				
Charges For Services	941,686	931,322	918,500	928,000
Interest	1,156	2,607	1,500	7,000
TOTAL SANITATION FUND	<u>942,842</u>	<u>933,929</u>	<u>920,000</u>	<u>935,000</u>
 DRUG FUND				
Fines and Forfeits	34,850	21,439	20,000	20,000
Interest	419	942	0	0
TOTAL DRUG FUND	<u>35,269</u>	<u>22,381</u>	<u>20,000</u>	<u>20,000</u>
 TOTAL REVENUES	<u><u>17,831,952</u></u>	<u><u>17,404,091</u></u>	<u><u>15,660,000</u></u>	<u><u>16,190,000</u></u>

**CITY OF ATHENS, TENNESSEE
EXPENDITURE SUMMARY
FISCAL YEAR 2018-2019**

<u>EXPENDITURES</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
GENERAL FUND				
Administration	3,575,306	3,558,120	3,636,200	3,680,100
Finance	441,521	402,995	432,600	469,400
Human Resources	201,283	200,468	195,400	218,200
Purchasing/Risk Mgmt & Emergency Svs	446,698	474,012	522,500	597,900
Community Development	351,285	353,280	475,900	543,300
Police	2,533,234	2,311,826	2,584,300	2,910,200
Fire	1,845,494	1,681,569	1,925,000	2,104,500
Parks And Recreation	985,544	1,015,966	1,310,100	1,282,600
Public Works	2,573,520	3,104,080	3,268,000	3,378,800
Non-Departmental	1,715,000	1,890,000	370,000	50,000
TOTAL GENERAL FUND	<u>14,668,885</u>	<u>14,992,316</u>	<u>14,720,000</u>	<u>15,235,000</u>
DEBT SERVICE FUND	<u>790,106</u>	<u>3,704,058</u>	<u>0</u>	<u>0</u>
SANITATION FUND	<u>765,330</u>	<u>751,884</u>	<u>920,000</u>	<u>935,000</u>
DRUG FUND	<u>64,244</u>	<u>8,878</u>	<u>20,000</u>	<u>102,600</u>
TOTAL EXPENDITURES	<u><u>16,288,565</u></u>	<u><u>19,457,136</u></u>	<u><u>15,660,000</u></u>	<u><u>16,272,600</u></u>

**CITY OF ATHENS, TENNESSEE
PERSONNEL SUMMARY
FISCAL YEAR 2018-2019**

<u>DEPARTMENT</u>	<u>2015-2016</u>			<u>2016-2017</u>			<u>2017-2018</u>			<u>2018-2019</u>		
	<u>BUDGET</u>			<u>BUDGET</u>			<u>BUDGET</u>			<u>BUDGET</u>		
	<u>FT</u>	<u>PT</u>	<u>S</u>	<u>FT</u>	<u>PT</u>	<u>S</u>	<u>FT</u>	<u>PT</u>	<u>S</u>	<u>FT</u>	<u>PT</u>	<u>S</u>
ADMINISTRATION	2			2			2			2		
FINANCE	5			5			5			5		
HUMAN RESOURCES	2			2			2			2		
PURCHASING/RISK MGMT & EMERGENCY SVS												
Administration	1			1			1			1		
City Hall	0			0			0			1		
Communication	0			0			0			0		
COMMUNITY DEVELOPMENT												
Administration	2			2			2			2		
Codes Enforcement	2			2			3			3		
POLICE												
Administration	3			4			3			3		
Patrol	27			26			27			25		
Detectives	3			3			3			6		
FIRE												
Administration	1			1			1			1		
Prevention	0	(***)		0	(***)		0	(***)		0	(***)	
Suppression	21	(**)		21	(**)		21	(**)		21	(**)	
PARKS AND RECREATION												
Administration	2			2			2			2		
Maintenance	5	7		5	7		6	7		6	7	
Swimming Pools	0	5		0	5		0	5		0	5	
Program Planning	2	(*)		2	(*)		2	(*)		2	(*)	

**CITY OF ATHENS, TENNESSEE
PERSONNEL SUMMARY
FISCAL YEAR 2018-2019**

<u>DEPARTMENT</u>	<u>2015-2016</u>			<u>2016-2017</u>			<u>2017-2018</u>			<u>2018-2019</u>		
	<u>BUDGET</u>			<u>BUDGET</u>			<u>BUDGET</u>			<u>BUDGET</u>		
	<u>FT</u>	<u>PT</u>	<u>S</u>	<u>FT</u>	<u>PT</u>	<u>S</u>	<u>FT</u>	<u>PT</u>	<u>S</u>	<u>FT</u>	<u>PT</u>	<u>S</u>
PUBLIC WORKS												
Administration	3			3			3			3		
Traffic Control	2			2			2			2		
Street Maintenance	5			5			5			5		
Street Construction	5			5			5			5		
Street Cleaning	9			9			9			9		
Fleet Maintenance	3			3			3			3		
Sanitation	5			5	2		5	2		5	2	
Animal Control	1	2		1	2		1	2		2	2	
TOTAL PERSONNEL	111	2	12	111	4	12	113	4	12	116	4	12

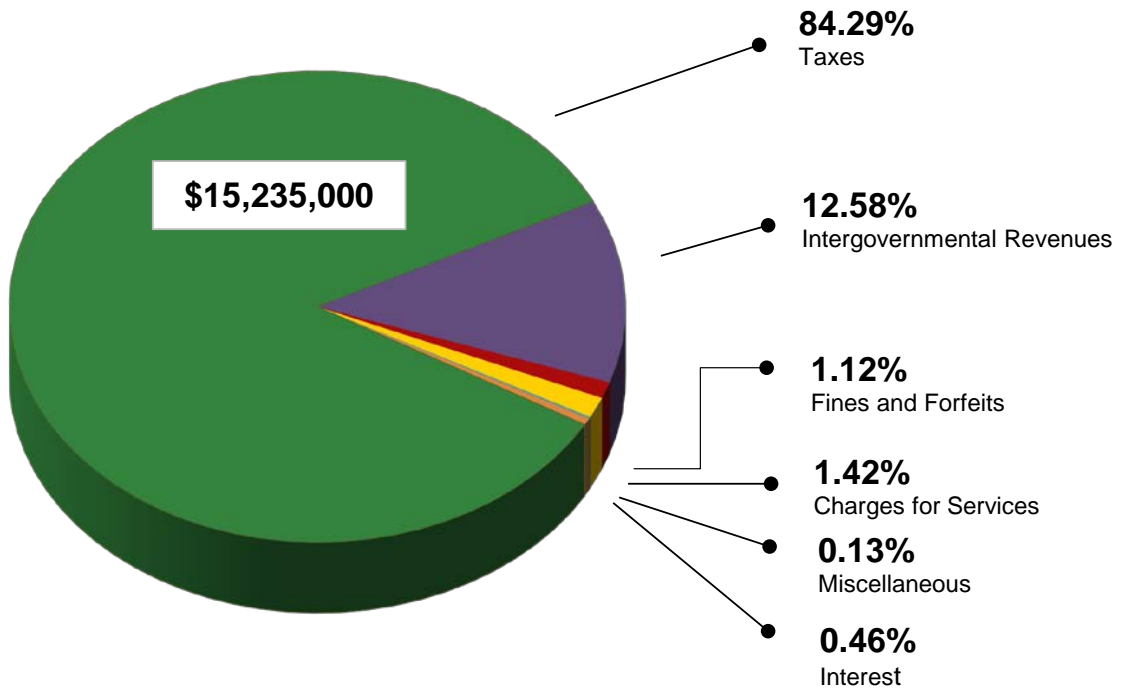
FT - Full -Time
PT - Part-Time
S - Seasonal

- (*) No specified number of positions are maintained. Number of employees varies based upon programs offered.
- (**) 12 volunteer firemen positions are maintained. These provide part-time assistance during periods of vacation, illness, etc. by full-time employees.
- (***) This position is an authorized position that is vacant and unfunded

**CITY OF ATHENS, TENNESSEE
GENERAL FUND BUDGET
FISCAL YEAR 2018-2019**

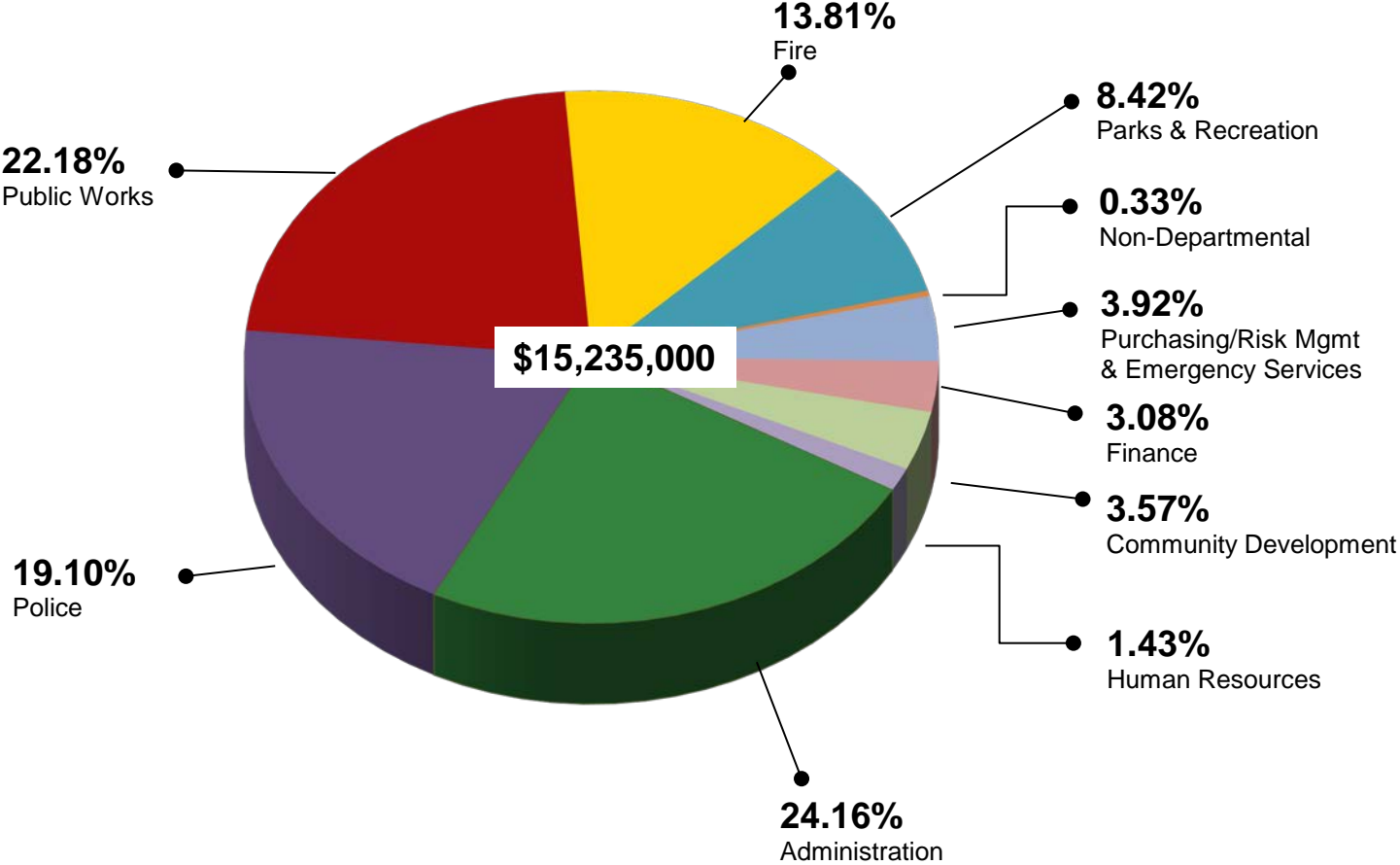
The General Fund is the primary fund of the City of Athens. It is used to account for resources traditionally associated with government which are not required legally or by sound financial management to be accounted for in another fund.

Budgeted Revenues



**CITY OF ATHENS, TENNESSEE
GENERAL FUND BUDGET
FISCAL YEAR 2018-2019**

Budgeted Expenditures



**CITY OF ATHENS, TENNESSEE
GENERAL FUND REVENUE SUMMARY
FISCAL YEAR 2018-2019**

<u>REVENUES</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
TAXES				
Current Property Taxes	5,599,695	5,410,213	5,250,000	5,550,000
Prior Year Property Taxes	96,626	117,743	120,000	80,000
Delinquent Taxes-Clerk & Master	93,414	75,994	70,000	70,000
Public Utilities	124,017	117,851	90,000	95,000
Penalty and Interest	65,793	60,410	40,000	40,000
AUB Electric	713,334	714,472	710,000	710,000
AUB Gas	228,673	264,420	260,000	250,000
Local 2% Sales Tax	4,391,883	4,411,095	4,450,000	4,500,000
Local Beer Tax	499,443	477,239	490,000	470,000
Wholesale Liquor Tax	148,667	221,916	180,000	210,000
Business Licenses	427,006	494,329	462,000	482,000
Cable TV Franchise Fees	192,185	188,754	180,000	185,000
TVA Payments in Lieu of Tax	158,074	151,990	150,000	150,000
TVA Impact Payments	41,224	10,086	0	0
Athens Housing Authority	55,590	59,164	50,000	50,000
TOTAL TAXES	<u>12,835,624</u>	<u>12,775,676</u>	<u>12,502,000</u>	<u>12,842,000</u>
INTERGOVERNMENTAL REVENUES				
State: Law/Fire Supplements	26,400	24,000	32,000	32,000
State: Sales Tax	1,089,938	1,122,030	1,130,000	1,150,000
State: Income Tax	193,500	163,048	80,000	70,000
State: Beer Tax	6,571	6,498	6,000	6,000
State: Mixed Drink Tax	49,832	49,399	45,000	45,000
State: Gasoline Inspection Tax	27,387	27,215	28,000	28,000
State: Excise Tax	91,808	121,949	40,000	40,000
State: Gas & Motor Fuel Tax	370,799	375,068	370,000	450,000
Reimb: Other Governments	67,515	67,017	70,000	75,000
Reimb: Highway Maintenance	24,945	25,779	20,000	20,000
Grants: Police	11,395	14,928	0	0
Grants: Other	2,318	7,838	0	0
TOTAL INTERGOVERNMENTAL REVENUES	<u>1,962,408</u>	<u>2,004,769</u>	<u>1,821,000</u>	<u>1,916,000</u>

**CITY OF ATHENS, TENNESSEE
GENERAL FUND REVENUE SUMMARY
FISCAL YEAR 2018-2019**

<u>REVENUES</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
CHARGES FOR SERVICES				
Taxi/Wrecker Permits	560	580	1,000	1,000
Beer Permits	12,167	13,392	10,000	12,000
Animal Control Fees	2,575	3,305	3,000	3,000
Building Permits & Fees	76,459	99,384	65,000	65,000
Accident Report Charges	330	287	1,000	0
Repair Damages - AUB	30,971	32,821	25,000	25,000
Sale of Cemetery Lots	9,200	8,240	7,000	6,000
Pools: Ingleside	11,145	13,354	10,000	10,000
Concessions	28,981	34,484	30,000	30,000
Adult Sports Activities	610	0	0	0
General Classes	48,220	47,297	50,000	30,000
Youth Sports Activities	36,233	36,045	30,000	30,000
Lease/Rental: Shelters/Ballfields	5,357	7,075	4,000	4,000
TOTAL CHARGES FOR SERVICES	<u>262,808</u>	<u>296,264</u>	<u>236,000</u>	<u>216,000</u>
FINES AND FORFEITS				
Court Fines - State Charges	47,644	45,035	20,000	20,000
Court Fines	403,170	401,871	100,000	150,000
Drug Fines	34,850	21,439	0	0
Beer Code Fines/Penalties	6,000	0	0	0
False Alarm Fees	1,675	1,425	1,000	1,000
TOTAL FINES AND FORFEITS	<u>493,339</u>	<u>469,770</u>	<u>121,000</u>	<u>171,000</u>
INTEREST	<u>16,892</u>	<u>29,818</u>	<u>20,000</u>	<u>70,000</u>
MISCELLANEOUS				
Sale of City Property	7,885	562	0	0
Insurance Recoveries	15,593	26,714	0	0
Miscellaneous	36,785	37,990	20,000	20,000
TOTAL MISCELLANEOUS	<u>60,263</u>	<u>65,266</u>	<u>20,000</u>	<u>20,000</u>
TOTAL GENERAL FUND REVENUES	<u>15,631,334</u>	<u>15,641,563</u>	<u>14,720,000</u>	<u>15,235,000</u>

**CITY OF ATHENS, TENNESSEE
GENERAL FUND EXPENDITURE SUMMARY
FISCAL YEAR 2018-2019**

<u>DEPARTMENT/DIVISION</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
ADMINISTRATION				
City Manager's Office	279,752	260,465	319,000	325,700
City Council	49,440	44,620	51,900	55,500
City Judge	12,918	12,918	13,000	13,000
City Attorney	26,211	24,929	30,000	30,000
Special Appropriations	301,300	321,300	321,300	354,900
Athens City Schools	2,437,600	2,435,000	2,421,000	2,421,000
Athens Utilities Board	468,085	458,888	480,000	480,000
TOTAL ADMINISTRATION	<u>3,575,306</u>	<u>3,558,120</u>	<u>3,636,200</u>	<u>3,680,100</u>
FINANCE	<u>441,521</u>	<u>402,995</u>	<u>432,600</u>	<u>469,400</u>
HUMAN RESOURCES	<u>201,283</u>	<u>200,468</u>	<u>195,400</u>	<u>218,200</u>
PURCHASING/RISK MGMT & EMERGENCY SVS				
Administration	94,217	73,761	114,100	89,300
City Hall	118,755	163,380	165,100	248,600
Communications	233,726	236,871	243,300	260,000
TOTAL PURCH/RISK MGMT & EMER SVS	<u>446,698</u>	<u>474,012</u>	<u>522,500</u>	<u>597,900</u>
COMMUNITY DEVELOPMENT				
Administration	148,326	139,643	166,300	225,800
Codes Enforcement	172,891	185,463	280,400	288,300
Cemeteries	30,068	28,174	29,200	29,200
TOTAL COMMUNITY DEVELOPMENT	<u>351,285</u>	<u>353,280</u>	<u>475,900</u>	<u>543,300</u>
POLICE				
Administration	337,362	289,061	298,000	349,000
Patrol	2,016,800	1,870,578	2,044,000	2,106,700
Detective	179,072	152,187	242,300	454,500
TOTAL POLICE	<u>2,533,234</u>	<u>2,311,826</u>	<u>2,584,300</u>	<u>2,910,200</u>

**CITY OF ATHENS, TENNESSEE
GENERAL FUND EXPENDITURE SUMMARY
FISCAL YEAR 2018-2019**

<u>DEPARTMENT/DIVISION</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
FIRE				
Administration	117,309	107,099	115,700	120,300
Prevention	10,380	11,352	19,100	18,500
Suppression	<u>1,717,805</u>	<u>1,563,118</u>	<u>1,790,200</u>	<u>1,965,700</u>
TOTAL FIRE	<u>1,845,494</u>	<u>1,681,569</u>	<u>1,925,000</u>	<u>2,104,500</u>
PARKS AND RECREATION				
Administration	208,653	198,455	213,800	266,300
Maintenance	497,086	514,524	795,900	647,400
Swimming Pools	29,013	31,796	36,600	77,700
Program Planning	<u>250,792</u>	<u>271,191</u>	<u>263,800</u>	<u>291,200</u>
TOTAL PARKS AND RECREATION	<u>985,544</u>	<u>1,015,966</u>	<u>1,310,100</u>	<u>1,282,600</u>
PUBLIC WORKS				
Administration	216,346	193,892	256,500	239,900
Traffic Control	158,427	245,723	271,800	262,800
Street Maintenance	653,057	1,085,766	928,000	986,700
Street Construction	424,007	430,728	561,400	533,000
Street Cleaning	737,523	789,210	826,400	855,000
Fleet Maintenance	277,662	253,445	300,700	318,200
Animal Control	<u>106,498</u>	<u>105,316</u>	<u>123,200</u>	<u>183,200</u>
TOTAL PUBLIC WORKS	<u>2,573,520</u>	<u>3,104,080</u>	<u>3,268,000</u>	<u>3,378,800</u>
NON-DEPARTMENTAL	<u>1,715,000</u>	<u>1,890,000</u>	<u>370,000</u>	<u>50,000</u>
TOTAL GENERAL FUND EXPENDITURES	<u><u>14,668,885</u></u>	<u><u>14,992,316</u></u>	<u><u>14,720,000</u></u>	<u><u>15,235,000</u></u>

CITY OF ATHENS, TENNESSEE ADMINISTRATION DEPARTMENT

The City Manager Division consists of two employees. The City Manager is responsible for the day to day operations of the city and is hired by the City Council. All department heads report directly to the City Manager. This division is responsible for preparation of the agendas for the City Council meetings and coordinating activities of the council members.

The City Council Division records all of the expenditures pertaining to the council members. The five council members are elected for four year terms with elections held every two years. Two or three positions are open for election every two years. The Mayor and Vice-Mayor are selected for two year terms by the council members at the first council meeting following the election. The council maintains active participation in the Tennessee Municipal League and National League of Cities, organizations that assist cities and leaders in meeting the needs of their citizens.

The City Judge Division consists of the Judge who is hired by the City Council. The Judge maintains court for violations of city codes and ordinances. The majority of cases in municipal court are for traffic offenses.

The City Attorney Division records expenditures for the legal fees for the city. The attorney is selected by the City Council and handles most legal matters for the city.

The Special Appropriations Division consists of funding to agencies that are not under the control of the city, but provide benefits to the city. Many of these receive funding from both the City and McMinn County.

The Athens City Schools Division is the funding provided by the city for operations of the school system. Beginning in 1984, the City Council and the School Board agreed that 45% of the local option sales tax revenue would be given to the Schools for their funding from the City. However, since the 2009 – 2010 fiscal year, due to State of Tennessee Maintenance of Effort requirements, the Schools Division funding was not decreased when sales tax revenue went down. This resulted in a greater percentage than the 45% being given. Currently the schools receive approximately 54% of the total sales tax received by the City. In addition to this, the schools may request additional funding for capital needs. The City is responsible for issuing and repaying all debt issued for the Athens City Schools.

The Athens Utilities Board Division is for the cost of operating street lights.

**CITY OF ATHENS, TENNESSEE
GENERAL FUND EXPENDITURES
FISCAL YEAR 2018-2019**

<u>ADMINISTRATION</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
CITY MANAGER'S OFFICE				
Salaries	154,852	158,897	134,000	150,000
Fica	11,356	12,296	11,500	11,700
Group Life & Health Insurance	18,494	14,073	22,000	16,000
Retirement	44,158	27,038	25,000	25,500
Workers Compensation Insurance	805	791	800	700
Employee Education & Training	266	761	1,000	2,000
Disability Insurance	580	583	600	600
Deferred Compensation	18,220	10,355	2,700	2,800
Freight & Delivery Service	32	117	100	100
Printing	793	768	1,000	1,000
Publicity/Subscriptions/Dues	5,688	6,635	7,700	7,800
Telephone	653	1,312	1,200	1,200
Travel	13,917	13,601	16,000	18,500
Office Supplies	903	615	1,200	1,200
Contracted Services	0	6,417	7,000	0
Liability Insurance	2,112	2,047	2,200	1,600
Industrial Development	1,295	1,372	75,000	75,000
Public Relations	5,628	2,787	10,000	10,000
	<u>279,752</u>	<u>260,465</u>	<u>319,000</u>	<u>325,700</u>
TOTAL CITY MANAGER'S OFFICE				
CITY COUNCIL				
Salaries	15,130	15,509	16,000	17,000
Fica	1,235	1,278	1,400	1,400
Publicity/Subscriptions/Dues	14,338	12,600	13,000	13,000
Travel	12,161	7,574	15,100	15,100
Other Operating Supplies	542	886	700	1,000
Contracted Services	5,000	5,140	5,500	5,500
Strategic Vision Summit	250	220	200	500
Election	784	1,413	0	2,000
	<u>49,440</u>	<u>44,620</u>	<u>51,900</u>	<u>55,500</u>
TOTAL CITY COUNCIL				

**CITY OF ATHENS, TENNESSEE
GENERAL FUND EXPENDITURES
FISCAL YEAR 2018-2019**

<u>ADMINISTRATION</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
CITY JUDGE				
Salaries	12,000	12,000	12,000	12,000
Fica	918	918	1,000	1,000
TOTAL CITY JUDGE	<u>12,918</u>	<u>12,918</u>	<u>13,000</u>	<u>13,000</u>
CITY ATTORNEY				
Legal Services	<u>26,211</u>	<u>24,929</u>	<u>30,000</u>	<u>30,000</u>
TOTAL CITY ATTORNEY	<u>26,211</u>	<u>24,929</u>	<u>30,000</u>	<u>30,000</u>
SPECIAL APPROPRIATIONS				
Economic Development Authority	35,000	35,000	35,000	35,000
Juvenile Services	66,000	66,000	66,000	66,000
Tri-County Center	10,000	10,000	10,000	10,000
Senior Citizens	18,000	18,000	18,000	22,000
Rescue Squad	4,000	4,000	4,000	4,000
Athens Area Arts Council	11,000	11,000	11,000	12,000
Sister City	0	0	0	10,000
Keep McMinn Beautiful	8,000	8,000	8,000	10,000
Living Heritage Museum	5,000	5,000	5,000	6,000
American Legion Flags	0	0	0	2,000
E.G. Fisher Library	144,300	144,300	144,300	144,300
E.G. Fisher Library Capital Fund	0	0	0	3,600
Mainstreet	<u>0</u>	<u>20,000</u>	<u>20,000</u>	<u>30,000</u>
TOTAL SPECIAL APPROPRIATIONS	<u>301,300</u>	<u>321,300</u>	<u>321,300</u>	<u>354,900</u>
ATHENS CITY SCHOOLS	<u>2,437,600</u>	<u>2,435,000</u>	<u>2,421,000</u>	<u>2,421,000</u>
ATHENS UTILITIES BOARD				
Street Lighting	<u>468,085</u>	<u>458,888</u>	<u>480,000</u>	<u>480,000</u>
TOTAL ADMINISTRATION	<u><u>3,575,306</u></u>	<u><u>3,558,120</u></u>	<u><u>3,636,200</u></u>	<u><u>3,680,100</u></u>

**CITY OF ATHENS, TENNESSEE
FINANCE DEPARTMENT**

The Finance Department consists of five employees, including the director. The director is designated as the Certified Municipal Finance Officer (CMFO) as required by state law. The department is responsible for billing and collecting all revenues, including property taxes and commercial sanitation charges. The department is also responsible for paying all invoices, processing payroll, investing city funds, issuing business licenses, grant reimbursement requests, all financial reporting for the city and assisting the City Manager with the budget preparation. This includes the preparation of the Consolidated Annual Financial Report (CAFR) and annual budget document.

**CITY OF ATHENS, TENNESSEE
GENERAL FUND EXPENDITURES
FISCAL YEAR 2018-2019**

<u>FINANCE</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
Salaries	237,232	247,245	246,000	266,000
Fica	16,645	18,175	20,000	21,000
Group Life & Health Insurance	19,504	21,110	33,000	39,000
Retirement	65,906	36,866	36,200	36,700
Workers Compensation Insurance	604	554	700	700
Employee Education & Training	851	265	900	900
Disability Insurance	891	958	1,000	1,000
Deferred Compensation	3,979	4,099	5,000	5,000
Freight & Delivery Service	22	72	0	0
Printing	4,205	4,173	4,800	4,800
Publicity/Subscriptions/Dues	2,345	2,993	3,300	3,500
Telephone	339	427	500	500
Audit Services	28,205	25,200	26,000	27,000
Travel	3,000	3,765	5,400	3,800
Office Supplies	1,112	4,412	4,200	5,000
Contracted Services	25,019	14,944	15,000	19,600
Liability Insurance	2,532	2,585	3,100	2,000
Bank Service Charges	2,545	2,633	2,500	2,900
Fixed Assets	26,585	12,519	25,000	30,000
	<u>441,521</u>	<u>402,995</u>	<u>432,600</u>	<u>469,400</u>
TOTAL FINANCE				

CITY OF ATHENS, TENNESSEE HUMAN RESOURCES DEPARTMENT

The Human Resources Department has a staff of two full time employees – a director and an assistant. This department coordinates human resource functions for all city departments to ensure there is compliance with personnel related laws such as the American with Disabilities Act, Family Medical Leave Act, Equal Employment Opportunity laws, Fair Labor Standard Act guidelines, Patient Protection and Affordable Care Act (PPACA), and the City of Athens Personnel Rules and Regulations. This department organizes the professional development of employees through job training, performance evaluations, and goal setting. In addition, the department directs the employment hiring process through recruiting, interviewing, selecting and retention. To attract and retain professional employees, the department maintains a competitive compensation plan and administers the employee benefit program that includes health, life, and disability insurance, as well as vacation, sick and holiday leave, retirement, and wellness. The department writes and publishes the employee newsletter, maintains all personnel files, verifies time and attendance, and mediates employee issues.

**CITY OF ATHENS, TENNESSEE
GENERAL FUND EXPENDITURES
FISCAL YEAR 2018-2019**

<u>HUMAN RESOURCES</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
Salaries	117,568	126,310	98,000	114,000
Fica	8,323	8,551	8,500	8,700
Group Life & Health Insurance	8,669	10,243	13,000	15,000
Retirement	33,490	21,025	20,800	21,600
Workers Compensation Insurance	403	395	500	600
Unemployment Insurance	2,962	1,251	10,000	10,000
Employee Education & Training	249	545	3,000	3,000
Disability Insurance	426	476	500	500
Deferred Compensation	1,547	0	2,000	2,000
Freight & Delivery Service	0	0	100	100
Printing	0	0	300	300
Publicity/Subscriptions/Dues	1,264	1,940	2,100	3,500
Telephone	462	393	500	500
Travel	2,128	3,665	4,100	4,100
Office Supplies	637	1,028	2,000	1,000
Contracted Services	9,227	9,243	10,200	11,400
Liability Insurance	2,112	2,110	2,400	2,000
Activities	11,816	13,293	17,400	19,900
	<u>201,283</u>	<u>200,468</u>	<u>195,400</u>	<u>218,200</u>
TOTAL HUMAN RESOURCES				

**CITY OF ATHENS, TENNESSEE
PURCHASING/RISK MANAGEMENT AND EMERGENCY SERVICES
DEPARTMENT**

The Administration Division, also known as Purchasing/Risk Management, consists of one employee and is under the direction of the City Manager. In previous years this position was an employee of the City but is currently being done under contract with the University of Tennessee utilizing a Public Management Fellow hired by the University. This division is responsible for issuance of purchase orders, issuing contracts, all bidding requirements and updating and maintaining the City web site and social media posts.

The City Hall Division reports all expenditures for the municipal building that are not allocated to other departments or divisions.

The Communications Division is now contracted with the McMinn County E-911 Center effective January 1, 2012. This contract provides for emergency and non-emergency dispatching for the police and fire departments.

**CITY OF ATHENS, TENNESSEE
GENERAL FUND EXPENDITURES
FISCAL YEAR 2018-2019**

<u>PURCHASING/RISK MGMT & EMERG SVS</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
ADMINISTRATION				
Salaries	56,229	45,531	58,000	0
Fica	3,736	3,073	4,600	0
Group Life & Health Insurance	6,145	6,132	9,200	0
Retirement	18,925	10,428	12,100	0
Workers Compensation Insurance	403	395	500	0
Employee Education & Training	1,955	620	1,800	0
Disability Insurance	212	183	300	0
Deferred Compensation	0	0	1,100	0
Freight & Delivery Service	0	186	100	100
Printing	1,002	677	500	700
Publicity/Subscriptions/Dues	2,112	1,495	1,600	11,800
Telephone	378	398	400	400
Travel	981	2,524	1,700	1,700
Office Supplies	250	252	300	300
Contracted Services	0	0	20,000	68,800
Liability Insurance	1,889	1,867	1,900	1,900
Fixed Assets	0	0	0	3,600
TOTAL ADMINISTRATION	<u>94,217</u>	<u>73,761</u>	<u>114,100</u>	<u>89,300</u>
CITY HALL				
Salaries	0	0	0	80,000
Postage & Box Rent	6,689	6,385	7,000	7,000
Utilities	35,864	37,312	42,300	42,100
Telephone	15,000	15,379	15,800	15,800
Repairs & Maintenance	9,352	32,437	25,500	26,000
Copier Supplies	2,455	3,301	3,500	3,000
Other Operating Supplies	3,030	4,795	4,800	5,200
Contracted Services	41,082	58,711	61,000	61,500
Liability Insurance	5,283	5,060	5,200	8,000
TOTAL CITY HALL	<u>118,755</u>	<u>163,380</u>	<u>165,100</u>	<u>248,600</u>
COMMUNICATIONS				
Contracted Services	<u>233,726</u>	<u>236,871</u>	<u>243,300</u>	<u>260,000</u>
TOTAL COMMUNICATIONS	<u>233,726</u>	<u>236,871</u>	<u>243,300</u>	<u>260,000</u>
TOTAL PURCHASING/RISK MGMT & EMERG SVS	<u><u>446,698</u></u>	<u><u>474,012</u></u>	<u><u>522,500</u></u>	<u><u>597,900</u></u>

CITY OF ATHENS, TENNESSEE COMMUNITY DEVELOPMENT DEPARTMENT

The Administration Division consists of two employees. The director is responsible for overseeing all functions of the department. The primary responsibilities are to create and enforce development standards and assist prospective businesses and developers. This includes maintaining Building Codes, Housing Codes, Historical District, Tax Increment Financing Applications, Subdivision Regulations, Flood Data, the Official Zoning Map and the Zoning Code. The Community Development employees provide staff support to the Athens Municipal-Regional Planning Commission, the Athens Historical Planning Commission, the City of Athens Cemetery Association, the Athens Board of Zoning Appeals and the Athens Board of Adjustments & Appeals.

The Codes Enforcement Division consisted of two employees through 2017, but added a third employee for the 2018 budget. This allowed the City to add a full time codes enforcement officer. These duties were previously handled by the cemetery coordinator, who still assists with codes complaints. The codes enforcement officers are responsible for enforcing municipal codes relating to property. This includes condemnation of substandard structures, high grass and public nuisance issues. The building inspector is responsible for the enforcement of building, electrical, plumbing and mechanical codes. This begins with the inspection of plans prior to issuing a building permit, issuing the permit, and inspections until final completion of the building.

The Cemeteries Division reports expenditures related to operating three cemeteries for which the city is responsible. This consists of selling lots and overseeing the general maintenance.



**CITY OF ATHENS, TENNESSEE
GENERAL FUND EXPENDITURES
FISCAL YEAR 2018-2019**

<u>COMMUNITY DEVELOPMENT</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
ADMINISTRATION				
Salaries	95,594	98,949	99,000	117,000
Fica	6,747	7,310	8,600	9,000
Group Life & Health Insurance	7,733	8,352	14,700	11,600
Retirement	27,081	14,110	14,000	14,000
Workers Compensation Insurance	604	554	700	700
Employee Education & Training	200	504	800	800
Disability Insurance	360	372	400	400
Deferred Compensation	1,559	1,604	2,000	2,000
Freight & Delivery Service	12	0	100	100
Printing	23	0	100	100
Publicity/Subscriptions/Dues	1,566	758	1,800	2,800
Telephone	366	364	800	400
Athens Historical Commission	0	0	15,000	20,000
Travel	3,824	4,322	4,600	4,600
Office Supplies	608	397	600	700
Contracted Services	0	0	0	40,000
Liability Insurance	2,049	2,047	2,100	1,600
Fixed Assets	0	0	1,000	0
TOTAL ADMINISTRATION	<u>148,326</u>	<u>139,643</u>	<u>166,300</u>	<u>225,800</u>

**CITY OF ATHENS, TENNESSEE
GENERAL FUND EXPENDITURES
FISCAL YEAR 2018-2019**

<u>COMMUNITY DEVELOPMENT</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
CODES ENFORCEMENT				
Salaries	106,844	108,703	166,000	168,000
Fica	7,868	8,328	9,100	12,800
Group Life & Health Insurance	8,550	9,216	12,000	22,000
Retirement	30,718	16,126	16,000	25,500
Workers Compensation Insurance	4,529	4,005	4,900	6,000
Employee Education & Training	79	716	1,500	3,000
Disability Insurance	389	415	500	700
Deferred Compensation	1,494	1,529	2,100	3,200
Printing	168	0	300	300
Publicity/Subscriptions/Dues	553	370	1,000	1,000
Telephone	549	902	1,500	3,000
R&M Motor Vehicle & Equip	0	0	500	500
Travel	9,400	10,194	1,200	1,200
Equipment Rental	0	20,500	20,000	20,000
Clothing & Uniforms	0	0	1,200	2,000
Other Operating Supplies	81	11	200	5,000
Gasoline & Diesel	0	0	5,000	5,000
Operation of Motor Vehicles	0	0	500	1,100
Contracted Services	1,300	4,090	3,500	6,500
Liability Insurance	369	358	400	1,500
Fixed Assets	0	0	33,000	0
TOTAL CODES ENFORCEMENT	<u>172,891</u>	<u>185,463</u>	<u>280,400</u>	<u>288,300</u>
CEMETERIES				
Other Operating Supplies	2,219	1,298	1,800	1,900
Contracted Services	27,222	26,388	26,700	26,600
Liability Insurance	120	107	200	200
Cost of Gravesites	507	381	500	500
TOTAL CEMETERIES	<u>30,068</u>	<u>28,174</u>	<u>29,200</u>	<u>29,200</u>
TOTAL COMMUNITY DEVELOPMENT	<u><u>351,285</u></u>	<u><u>353,280</u></u>	<u><u>475,900</u></u>	<u><u>543,300</u></u>

CITY OF ATHENS, TENNESSEE POLICE DEPARTMENT

The Administration Division is made up of three employees. The Chief of Police is responsible for planning, organizing, and directing the functional areas within the department. The secretary provides office support to departmental activities including records. The records clerk provides office support to departmental activities including maintenance of City Court records.

The Patrol Division is made up of twenty-five full-time officers. The patrol division is responsible for patrol activities including civil/criminal complaints, criminal investigations, crash investigations, traffic enforcement and the enforcement of municipal violations as well as state criminal violations.

The Detective Division is made up of six officers in 2019 as compared to three for the previous years. Three officers were reassigned from the patrol division since their responsibilities were not the normal patrol duties. The student resource officer, downtown parking officer and officer assigned to the Drug Task Force were the officers moved to this division. The detective division is responsible for the investigation of crimes reported by the department and the public. Investigations include personal and property crimes, drug and alcohol violations, vice and undercover violations and the prosecution of those arrested.



**CITY OF ATHENS, TENNESSEE
GENERAL FUND EXPENDITURES
FISCAL YEAR 2018-2019**

<u>POLICE</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
ADMINISTRATION				
Salaries	164,835	131,040	147,600	170,600
Fica	11,258	8,801	12,000	13,000
Group Life & Health Insurance	16,252	14,377	19,000	29,000
Retirement	53,137	28,196	28,000	31,400
Workers Compensation Insurance	805	712	900	1,000
Employee Education & Training	280	330	900	900
Disability Insurance	592	489	700	700
Deferred Compensation	1,634	820	2,900	3,200
Postage & Box Rent	100	57	100	100
Freight & Delivery Service	123	31	300	300
Printing	2,069	1,609	5,000	5,000
Publicity/Subscriptions/Dues	275	1,788	300	1,200
Telephone	822	825	900	1,000
Repairs & Maintenance	0	825	0	600
Travel	4,754	3,619	6,700	2,500
Office Supplies	1,648	976	3,500	3,500
Gasoline	0	0	0	1,500
Operation Motor Vehicles	0	0	0	900
Fleet Management	0	0	0	5,000
Contracted Services	22,377	37,407	38,100	40,900
Liability Insurance	5,733	4,997	5,000	4,500
Public Relations	3,024	5,349	5,900	6,200
State Charges - Court	47,644	45,035	20,000	25,000
Police Benefit Fund	0	1,105	200	500
Fixed Assets	0	673	0	500
TOTAL ADMINISTRATION	<u>337,362</u>	<u>289,061</u>	<u>298,000</u>	<u>349,000</u>

**CITY OF ATHENS, TENNESSEE
GENERAL FUND EXPENDITURES
FISCAL YEAR 2018-2019**

<u>POLICE</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
PATROL				
Salaries	1,098,453	1,106,868	1,172,100	1,132,100
Overtime	47,745	47,607	50,000	50,000
Fica	79,928	85,530	91,000	95,000
Group Life & Health Insurance	91,568	80,696	171,000	177,000
Retirement	335,134	174,500	199,000	200,000
Workers Compensation Insurance	39,490	34,248	42,000	46,000
Employee Education & Training	9,414	6,265	11,000	17,000
Disability Insurance	3,927	4,274	4,700	4,500
Deferred Compensation	9,400	9,690	22,000	23,000
Publicity/Subscriptions/Dues	312	319	400	400
Utilities	906	906	1,000	1,000
Telephone	6,679	8,201	8,800	8,700
Repairs & Maintenance	8,908	8,161	7,500	4,500
Travel	3,225	5,410	4,000	3,000
Clothing & Uniforms	10,866	8,151	7,000	13,000
Professional Supplies	15,281	12,087	14,300	22,800
Other Operating Supplies	21,209	20,633	11,100	9,300
Gasoline & Diesel	38,218	43,103	68,000	68,000
Operation of Motor Vehicles	30,562	12,945	19,600	23,000
Fleet Management	85,000	85,000	85,000	90,000
Contracted Services	9,620	8,105	7,500	9,400
Liability Insurance	38,145	36,656	38,000	32,000
DAG Expenditures	3,380	5,621	0	6,000
Fixed Assets	29,430	65,602	9,000	71,000
TOTAL PATROL	<u>2,016,800</u>	<u>1,870,578</u>	<u>2,044,000</u>	<u>2,106,700</u>

**CITY OF ATHENS, TENNESSEE
GENERAL FUND EXPENDITURES
FISCAL YEAR 2018-2019**

<u>POLICE</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
DETECTIVES				
Salaries	89,169	89,113	140,800	283,600
Overtime	1,364	595	3,000	3,000
Fica	6,441	6,703	10,900	24,000
Group Life & Health Insurance	10,889	7,024	18,000	41,000
Retirement	42,136	21,051	26,100	47,000
Workers Compensation Insurance	5,032	4,270	5,400	12,000
Employee Education & Training	1,255	0	2,000	3,000
Disability Insurance	343	331	600	1,200
Deferred Compensation	1,285	923	2,800	6,000
Publicity/Subscriptions/Dues	300	300	500	500
Telephone	644	1,726	1,900	2,000
Repairs and Maintenance	0	0	1,000	1,000
Travel	90	0	1,000	1,000
Office Supplies	402	25	0	0
Clothing & Uniforms	1,000	1,250	1,500	2,800
Professional Supplies	85	0	800	800
Other Operating Supplies	271	117	1,500	1,500
Gasoline & Diesel	2,094	1,915	4,000	4,000
Operation of Motor Vehicles	539	727	2,500	2,700
Fleet Management	12,000	12,000	12,000	12,000
Contracted Services	0	295	0	0
Liability Insurance	3,733	3,822	4,000	3,400
Lab Fees	0	0	2,000	2,000
	<u>179,072</u>	<u>152,187</u>	<u>242,300</u>	<u>454,500</u>
TOTAL DETECTIVES				
	<u>2,533,234</u>	<u>2,311,826</u>	<u>2,584,300</u>	<u>2,910,200</u>
TOTAL POLICE				

CITY OF ATHENS, TENNESSEE FIRE DEPARTMENT

The Administration Division consists of the Fire Chief, who is responsible for all operations in the Fire Department. The Chief and the Police Chief coordinate with other emergency services within the county for providing emergency management services within the city. This division also coordinates with the Local Emergency Planning Committee and the McMinn County E-911 user committee.

The Fire Prevention Division accounts for the items related to the Certified State Fire Inspectors who are full-time employees in the Suppression Division and who are responsible for all aspects of the department related to fire inspections. This consists of inspections of new and existing structures, plans review, and public relations for the department. Interaction by the entire department with local residents, especially the elementary schools, is involved with these services.

The Fire Suppression Division consists of twenty-one full-time employees. There are also approximately twelve volunteers that assist during fire calls and in providing relief staff when a fire shift is not at full staff (vacations, sick leave, etc.). There are two fire stations in the city. This division assists in fire prevention and maintaining fire hydrants. The City has an ISO rating of 2.



**CITY OF ATHENS, TENNESSEE
GENERAL FUND EXPENDITURES
FISCAL YEAR 2018-2019**

<u>FIRE</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
ADMINISTRATION				
Salaries	79,262	80,140	82,600	85,600
Fica	5,745	6,243	7,000	7,000
Group Life & Health Insurance	99	105	200	200
Retirement	22,433	12,094	12,000	12,000
Workers Compensation Insurance	604	554	700	700
Employee Education & Training	1,343	134	1,300	1,400
Disability Insurance	284	302	300	400
Deferred Compensation	1,414	1,501	1,600	1,700
Freight & Delivery Service	110	0	200	200
Printing	0	95	300	300
Publicity/Subscriptions/Dues	339	119	600	600
Telephone	767	806	900	900
Repairs & Maintenance	0	60	500	1,300
Travel	246	340	600	1,600
Office Supplies	1,213	1,270	1,500	1,500
Clothing & Uniforms	147	0	300	300
Professional Supplies	13	55	300	300
Gasoline & Diesel	1,340	1,081	1,800	1,800
Operation of Motor Vehicles	14	3	1,000	1,000
Contracted Services	0	280	0	0
Liability Insurance	1,936	1,917	2,000	1,500
	<u>117,309</u>	<u>107,099</u>	<u>115,700</u>	<u>120,300</u>
TOTAL ADMINISTRATION				
PREVENTION				
Employee Education & Training	1,568	850	2,100	2,100
Publicity/Subscriptions/Dues	0	0	300	300
Telephone	0	0	1,300	1,800
Travel	930	0	2,900	2,900
Other Operating Supplies	523	324	500	500
Operation of Motor Vehicles	856	256	0	0
Fleet Management	3,000	3,000	3,000	3,500
Liability Insurance	307	286	400	400
Public Relations	3,196	6,636	6,500	7,000
Fixed Assets	0	0	2,100	0
	<u>10,380</u>	<u>11,352</u>	<u>19,100</u>	<u>18,500</u>
TOTAL PREVENTION				

**CITY OF ATHENS, TENNESSEE
GENERAL FUND EXPENDITURES
FISCAL YEAR 2018-2019**

<u>FIRE</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
SUPPRESSION				
Salaries	870,283	859,032	904,200	994,200
Overtime	10,703	16,045	15,000	30,000
Fica	63,954	65,722	69,000	78,000
Group Life & Health Insurance	49,322	51,396	134,000	140,000
Retirement	251,717	128,595	140,000	146,000
Workers Compensation Insurance	26,165	22,316	28,000	28,000
Employee Education & Training	15,848	9,418	16,000	21,400
Disability Insurance	2,696	2,951	3,200	3,600
Deferred Compensation	8,978	7,914	16,500	17,000
Utilities	7,897	7,332	9,200	9,200
Telephone	2,326	2,292	2,600	4,100
Repairs & Maintenance	68,464	26,447	51,400	51,500
Travel	552	0	1,200	1,200
Office Supplies	209	191	700	700
Clothing & Uniforms	25,383	24,776	32,000	41,000
Safety Supplies	2,870	2,255	2,000	12,000
Hazardous Materials Supplies	1,064	1,423	1,600	1,600
Professional Supplies	1,566	3,332	4,000	16,800
Other Operating Supplies	6,479	7,096	20,300	20,700
Breathing Equipment	4,776	3,624	4,000	4,000
Gasoline & Diesel	14,673	16,654	20,000	20,000
Operation of Motor Vehicles	12,185	13,661	16,500	21,500
Fleet Management	245,000	245,000	245,000	260,000
Contracted Services	3,003	3,955	15,800	5,700
Liability Insurance	21,308	25,968	22,000	16,000
Fixed Assets	384	15,723	16,000	21,500
	<u>1,717,805</u>	<u>1,563,118</u>	<u>1,790,200</u>	<u>1,965,700</u>
TOTAL FIRE SUPPRESSION				
	<u>1,845,494</u>	<u>1,681,569</u>	<u>1,925,000</u>	<u>2,104,500</u>
TOTAL FIRE				

CITY OF ATHENS, TENNESSEE PARKS AND RECREATION DEPARTMENT

The Administration Division consists of two employees. The director oversees all operations of the department. This division is responsible for other activities such as the Education and Government Channel 95 and assisting with the City's web site. This division also works with the Athens Parks Foundation to raise private funds and with state and federal sources for obtaining grant funds.

The Maintenance Division consists of six full-time employees and numerous seasonal employees for maintaining park properties. The sixth employee was added for the 2018 budget. The employees are responsible for routine and preventative maintenance for all park buildings and grounds as well as providing support for recreation programs.

The Pool Division is responsible for the operation of the city swimming pool. Seasonal lifeguards are hired each summer for this. This division includes all utilities, chemicals and equipment to operate the pool, located near Ingleside School.

The Program Planning Division is the recreation part of the department. Two full-time employees and numerous seasonal employees are utilized to provide community education classes, sporting activities and special events.



**CITY OF ATHENS, TENNESSEE
GENERAL FUND EXPENDITURES
FISCAL YEAR 2018-2019**

<u>PARKS AND RECREATION</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
ADMINISTRATION				
Salaries	118,771	123,276	124,000	131,000
Overtime	727	1,359	1,600	2,000
Fica	7,879	8,599	10,500	10,500
Group Life & Health Insurance	15,370	16,573	19,000	24,000
Retirement	34,092	18,599	20,300	20,300
Workers Compensation Insurance	503	474	700	700
Employee Education & Training	3,223	1,091	1,500	2,400
Disability Insurance	447	481	500	500
Deferred Compensation	840	0	2,400	2,400
Freight & Delivery Service	27	191	300	300
Printing	671	407	500	500
Publicity/Subscriptions/Dues	1,199	1,783	1,500	1,600
Telephone	699	761	700	800
Engineering Services	0	0	0	35,000
Repairs & Maintenance	65	0	1,000	1,000
Travel	9,516	8,704	10,800	12,000
Office Supplies	1,348	1,826	2,400	2,400
Other Operating Supplies	704	1,644	1,000	1,200
Operation of Motor Vehicles	504	172	1,500	1,500
Fleet Management	2,700	2,700	2,700	2,700
Contracted Services	6,658	5,568	5,500	9,700
Liability Insurance	2,710	2,689	2,900	2,000
Fixed Assets	0	1,558	2,500	1,800
TOTAL ADMINISTRATION	<u>208,653</u>	<u>198,455</u>	<u>213,800</u>	<u>266,300</u>

**CITY OF ATHENS, TENNESSEE
GENERAL FUND EXPENDITURES
FISCAL YEAR 2018-2019**

<u>PARKS AND RECREATION</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
MAINTENANCE				
Salaries	174,651	191,027	212,000	226,500
Overtime	6,872	6,902	11,400	11,400
Fica	12,307	13,690	19,000	20,000
Group Life & Health Insurance	21,125	24,845	37,000	42,000
Retirement	46,221	25,255	39,000	38,000
Workers Compensation Insurance	4,663	4,112	7,000	8,000
Disability Insurance	553	595	800	800
Deferred Compensation	1,273	1,305	0	3,600
Utilities	24,721	25,288	44,000	44,000
Telephone	1,165	1,325	2,800	2,900
Repairs & Maintenance	36,772	58,123	120,700	30,700
Equipment Rental	160	911	800	800
Agriculture & Horticulture Supplies	7,769	2,350	6,000	11,500
Janitorial Supplies	5,095	6,870	6,500	6,500
Clothing & Uniforms	2,521	2,904	4,000	4,400
Other Operating Supplies	7,714	10,331	19,900	19,900
Sand & Salt	3,787	5,967	8,700	8,700
Gasoline & Diesel	7,178	8,378	17,500	16,000
Operation of Motor Vehicles	2,302	4,025	7,500	8,000
Fleet Management	27,500	32,400	32,400	32,400
Contracted Services	44,371	49,643	65,100	64,900
Liability Insurance	9,322	8,298	8,500	9,500
Maintenance Projects	0	882	113,000	6,500
Downtown Beautification	6,450	3,150	9,000	17,600
Fixed Assets	42,594	25,948	3,300	12,800
TOTAL MAINTENANCE	<u>497,086</u>	<u>514,524</u>	<u>795,900</u>	<u>647,400</u>

**CITY OF ATHENS, TENNESSEE
GENERAL FUND EXPENDITURES
FISCAL YEAR 2018-2019**

<u>PARKS AND RECREATION</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
SWIMMING POOLS				
Salaries	10,821	16,280	17,000	18,000
Fica	905	1,361	1,300	1,400
Workers Compensation Insurance	906	791	1,000	1,000
Utilities	1,806	1,987	2,200	2,200
Telephone	244	250	300	300
Repairs & Maintenance	2,897	40	1,700	2,000
Chemicals	4,864	4,270	5,500	5,500
Clothing & Uniforms	708	740	1,000	1,200
Other Operating Supplies	229	324	600	600
Contracted Services	123	680	700	700
Liability Insurance	5,510	5,073	5,300	5,300
Fixed Assets	0	0	0	39,500
TOTAL SWIMMING POOLS	<u>29,013</u>	<u>31,796</u>	<u>36,600</u>	<u>77,700</u>
PROGRAM PLANNING				
Salaries	92,578	106,152	104,500	126,000
Overtime	4,982	8,554	6,200	9,000
Fica	6,473	8,303	9,000	10,000
Group Life & Health Insurance	10,595	7,716	12,000	13,000
Retirement	26,806	13,515	16,000	17,500
Workers Compensation Insurance	2,616	2,214	2,800	2,700
Disability Insurance	296	315	400	400
Deferred Compensation	0	0	1,600	1,700
Advertising	2,537	1,272	4,500	7,500
Telephone	198	314	1,300	800
Athletic Officials	7,841	10,767	12,500	12,500
Program Expenses	59,256	65,259	30,000	30,000
Concession Supplies	17,795	26,302	27,000	27,000
Recreation Supplies	8,568	8,047	10,000	12,000
Contracted Services	3,125	4,077	6,500	4,500
Liability Insurance	5,489	6,074	6,300	5,000
Athens Area Youth Council	1,137	785	1,500	1,500
Fourth Of July	500	500	5,000	6,000
Fixed Assets	0	1,025	6,700	4,100
TOTAL PROGRAM PLANNING	<u>250,792</u>	<u>271,191</u>	<u>263,800</u>	<u>291,200</u>
TOTAL PARKS AND RECREATION	<u>985,544</u>	<u>1,015,966</u>	<u>1,310,100</u>	<u>1,282,600</u>

CITY OF ATHENS, TENNESSEE PUBLIC WORKS DEPARTMENT

The Administrative Division of Public Works consists of three employees; the director, secretary and GIS technician. This division manages all the functions of public works and is responsible for protecting the residents of Athens from manmade and natural environments of the City through the inspection and enforcement of ordinances, policies, issuing permits, processing reports and providing the administrative services for the other divisions of public works. Requests for services are initiated through this division and routed to the appropriate personnel. The GIS technician is responsible for maintaining all of the Geographic Information Services and assists all departments within the city.

The Traffic Control Division consists of two employees. Its primary responsibility is to promote the safety of traffic in Athens by maintaining and repairing signal lights, installing and maintaining signs, making signs and marking streets. They also assist with temporary street closures and perform various traffic studies including traffic counts, speed studies, classification studies, and turn studies.

The Street Maintenance Division consists of five employees. This division is responsible for the safety and maintenance of the roadways throughout Athens. The division maintains roads through pothole patching, repairing utility cuts, crack sealing, building driveway aprons and assessing which roads need to be resurfaced, replaced, or rejuvenated. This division also is responsible for the cleaning of our storm water system including catch basins, ditches, and culverts.

The Street Construction Division consists of five employees. Its primary purpose is to construct roads, drainage systems, and walkways. The division routinely maintains or builds drainage ditches and installs or repairs sidewalks and curbs. The employees assist other divisions on occasion with heavy equipment operators. They load mulch and help with the maintenance of storm water structures. They also conduct inspections of both existing sites and those under construction to insure that the storm water policy is being followed and that roads, drainage structures, curbs, and sidewalks are built correctly and according to city specifications.

The Street Cleaning Division consists of nine employees. The primary purpose of this division is to promote the health and sanitation of Athens by street sweeping and flushing, picking up litter and mowing. The division is also responsible for cleaning sidewalks, brush pick up, leaf pick up, and the removal of snow and ice. The division trims trees and vegetation around signs and intersections to improve safety on city streets.

The Fleet Maintenance Division is made up of three employees. The primary purpose and responsibilities of this division is to repair and maintain all city owned equipment and vehicles including city school buses and to perform preventative maintenance on all equipment. This division also builds and fabricates various metal devices for all city departments and maintains the inventory of tires, parts, and fluids for all departments. This division conducts various inspections including vehicle safety inspections, building inspections, and generator inspections and maintenance. The foreman of this division serves on the accident review committee, and assists in the replacement of equipment and vehicles purchased through the fleet management fund.

CITY OF ATHENS, TENNESSEE PUBLIC WORKS DEPARTMENT (CONT.)

The Animal Control Division is made up of two full-time and two part-time employees. The second position has been added for the 2019 budget. The division's primary purpose is to enforce the animal control ordinances through issuing citations, educating the public, removing unwanted or stray animals, picking up dead animals from streets, investigating animal cruelty cases, trapping nuisance animals, euthanizing animals, managing the animal control shelter, overseeing adoptions, and caring for animals brought into the animal shelter. This division also works closely with the McMinn Regional Humane Society, the Tennessee Wildlife Resource Officer, and our local veterinarians to promote the health and control the population of animals within the city.

The Sanitation Division is made up of five full-time and two part-time employees. This division's primary function is to promote the cleanliness and public health of Athens through residential and commercial garbage collection. The division manages several related services including the recycling program, pride car program and other cleanup events including picking up litter. The operations of this division are recorded in the sanitation fund.



**CITY OF ATHENS, TENNESSEE
GENERAL FUND EXPENDITURES
FISCAL YEAR 2018-2019**

<u>PUBLIC WORKS</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
ADMINISTRATION				
Salaries	121,762	100,759	144,000	125,000
Fica	9,861	8,038	9,800	9,600
Group Life & Health Insurance	7,795	3,477	15,000	16,000
Retirement	33,844	18,569	23,700	24,800
Workers Compensation Insurance	604	553	700	800
Employee Education & Training	1,833	1,495	2,500	2,500
Disability Insurance	558	452	600	600
Deferred Compensation	2,232	740	2,400	2,400
Freight & Delivery Service	35	55	0	100
Printing	136	126	400	300
Publicity/Subscriptions/Dues	3,881	3,753	2,300	2,700
Utilities	6,803	7,401	9,100	9,100
Telephone	1,015	715	900	800
Engineering & Landscaping	398	131	2,000	2,000
Repairs & Maintenance	150	819	1,100	1,200
Travel	1,798	995	2,000	2,000
Office Supplies	4,022	3,678	4,500	4,500
Other Operating Supplies	557	1,030	500	500
Gasoline & Diesel	799	840	1,500	1,500
Operation of Motor Vehicles	171	52	600	600
Fleet Management	4,000	4,000	4,000	4,000
Contracted Services	10,412	25,581	13,800	13,800
Liability Insurance	3,680	3,670	3,900	3,400
Fixed Assets	0	6,963	11,200	11,700
TOTAL ADMINISTRATION	<u>216,346</u>	<u>193,892</u>	<u>256,500</u>	<u>239,900</u>

**CITY OF ATHENS, TENNESSEE
GENERAL FUND EXPENDITURES
FISCAL YEAR 2018-2019**

<u>PUBLIC WORKS</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
TRAFFIC CONTROL				
Salaries	57,763	60,137	62,000	66,000
Overtime	255	858	1,000	1,200
Fica	3,817	4,439	4,800	4,900
Group Life & Health Insurance	5,796	6,535	12,000	13,000
Retirement	17,470	9,239	10,200	10,300
Workers Compensation Insurance	3,451	2,847	3,600	3,000
Employee Education & Training	895	1,598	6,000	6,000
Disability Insurance	199	223	300	300
Deferred Compensation	0	0	1,200	1,200
Telephone	24	24	200	100
Repairs & Maintenance	2,166	136	3,100	3,100
Clothing & Uniforms	753	604	700	700
Painting Supplies	1,094	4,173	4,000	11,000
Traffic Signs & Signal Supplies	14,118	13,534	15,000	19,000
Other Operating Supplies	7,812	1,016	8,200	10,500
Gasoline & Diesel	2,972	2,603	5,000	4,000
Operation of Motor Vehicles	1,829	2,520	2,000	3,000
Fleet Management	10,000	10,000	10,000	10,000
Contracted Services	15,819	59,432	46,000	42,500
Liability Insurance	6,654	6,315	6,500	7,800
Fixed Assets	5,540	59,490	70,000	45,200
TOTAL TRAFFIC CONTROL	<u>158,427</u>	<u>245,723</u>	<u>271,800</u>	<u>262,800</u>

**CITY OF ATHENS, TENNESSEE
GENERAL FUND EXPENDITURES
FISCAL YEAR 2018-2019**

<u>PUBLIC WORKS</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
STREET MAINTENANCE				
Salaries	197,851	198,018	177,000	201,000
Overtime	1,037	609	3,000	3,000
Fica	13,719	15,077	14,000	15,700
Group Life & Health Insurance	9,877	8,756	30,000	32,000
Retirement	58,234	32,556	33,600	34,700
Workers Compensation Insurance	10,217	9,907	11,000	12,000
Disability Insurance	702	737	700	700
Deferred Compensation	1,358	0	3,500	3,500
Publicity/Subscriptions/Dues	90	0	900	1,500
Telephone	427	571	600	800
Repairs & Maintenance	331	721	3,000	3,000
Travel	0	0	200	200
Clothing & Uniforms	1,316	1,174	1,500	1,500
Other Operating Supplies	1,536	2,708	2,600	2,600
Storm Water Supplies	3,460	0	20,000	20,000
Materials for Road Repairs	47,486	36,260	55,000	75,000
Gasoline & Diesel	7,450	8,229	17,000	17,000
Operation of Motor Vehicles	8,550	4,614	6,300	7,400
Fleet Management	43,000	43,000	43,000	43,000
Strip Paving	234,851	708,614	500,000	500,000
Contracted Services	1,766	7,701	1,100	1,100
Liability Insurance	9,799	2,839	3,000	2,000
Fixed Assets	0	3,675	1,000	9,000
TOTAL STREET MAINTENANCE	<u>653,057</u>	<u>1,085,766</u>	<u>928,000</u>	<u>986,700</u>

**CITY OF ATHENS, TENNESSEE
GENERAL FUND EXPENDITURES
FISCAL YEAR 2018-2019**

<u>PUBLIC WORKS</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
STREET CONSTRUCTION				
Salaries	176,605	169,209	185,000	189,000
Overtime	3,005	3,196	3,000	3,000
Fica	11,821	12,935	14,000	14,700
Group Life & Health Insurance	10,291	14,470	30,000	32,000
Retirement	53,774	26,535	31,400	33,600
Workers Compensation Insurance	9,271	7,749	9,800	12,400
Disability Insurance	599	652	700	700
Deferred Compensation	1,003	1,745	3,600	3,600
Publicity/Subscriptions/Dues	45	125	300	300
Telephone	24	24	100	100
Engineering & Landscaping	1,102	1,359	1,500	1,500
Repairs & Maintenance	274	1,685	7,600	7,600
Equipment Rental	4,250	0	3,000	3,000
Clothing & Uniforms	1,292	1,400	2,000	2,000
Other Operating Supplies	1,221	1,279	1,600	1,600
Materials for Road Maintenance	47,846	24,518	32,000	50,100
Gasoline & Diesel	10,448	8,707	20,000	20,000
Operation of Motor Vehicles	14,282	6,592	14,000	14,000
Fleet Management	52,000	61,000	61,000	61,000
Contracted Services	2,149	12,256	15,000	15,000
Liability Insurance	3,567	3,655	3,800	3,800
Sidewalk Projects	15,848	20,670	50,000	50,000
Fixed Assets	3,290	50,967	72,000	14,000
TOTAL STREET CONSTRUCTION	<u>424,007</u>	<u>430,728</u>	<u>561,400</u>	<u>533,000</u>

**CITY OF ATHENS, TENNESSEE
GENERAL FUND EXPENDITURES
FISCAL YEAR 2018-2019**

<u>PUBLIC WORKS</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
STREET CLEANING				
Salaries	320,167	338,988	342,000	338,000
Overtime	10,116	11,292	9,000	9,000
Fica	23,686	24,689	26,600	27,000
Group Life & Health Insurance	27,474	40,139	63,000	80,000
Retirement	95,676	51,635	53,000	54,400
Workers Compensation Insurance	9,862	8,749	11,000	11,800
Disability Insurance	1,238	1,307	1,300	1,300
Deferred Compensation	3,756	4,731	6,800	6,600
Publicity/Subscriptions/Dues	382	0	0	0
Telephone	166	154	300	200
Street Washing	1,127	2,056	1,200	1,500
Repairs & Maintenance	1,938	1,181	1,800	1,800
Agriculture & Horticulture Supplies	2,966	4,058	3,000	5,000
Clothing & Uniforms	3,344	2,661	3,200	3,200
Other Operating Supplies	2,003	3,272	3,800	7,500
Sand and Salt	9,094	11,048	7,000	10,000
Gasoline & Diesel	29,693	36,493	56,000	50,000
Operation of Motor Vehicles	32,091	46,850	34,000	34,000
Fleet Management	122,000	157,000	157,000	157,000
Contracted Services	32,493	37,352	41,000	50,000
Liability Insurance	8,251	5,102	5,400	6,700
Fixed Assets	0	453	0	0
TOTAL STREET CLEANING	<u>737,523</u>	<u>789,210</u>	<u>826,400</u>	<u>855,000</u>

**CITY OF ATHENS, TENNESSEE
GENERAL FUND EXPENDITURES
FISCAL YEAR 2018-2019**

<u>PUBLIC WORKS</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
FLEET MAINTENANCE				
Salaries	144,399	136,487	136,500	140,000
Fica	9,947	9,468	10,500	10,700
Group Life & Health Insurance	11,987	17,385	21,000	27,000
Retirement	39,793	20,751	23,600	27,100
Workers Compensation Insurance	5,032	4,270	5,400	5,400
Employee Education & Training	0	955	1,000	1,400
Disability Insurance	505	503	500	600
Deferred Compensation	434	447	2,600	2,600
Printing	0	163	200	200
Utilities	17,382	16,984	24,500	24,500
Telephone	16	8	100	100
Repairs & Maintenance	3,380	4,606	4,700	4,700
Travel	0	429	500	500
Janitorial Supplies	2,910	3,282	3,000	3,000
Clothing & Uniforms	982	818	1,000	1,000
Small Tools	2,523	2,618	1,800	3,000
Other Operating Supplies	7,408	6,733	5,800	5,800
Gasoline & Diesel	1,603	2,542	3,500	3,500
Fluids & Lubricants	7,797	12,036	13,000	13,000
Operation of Motor Vehicles	3,332	1,623	2,500	2,500
Fleet Management	6,500	7,000	7,000	7,000
Contracted Services	2,156	1,499	3,200	5,600
Liability Insurance	1,679	1,713	1,800	1,800
City Garage Renovation	0	0	0	24,200
Fixed Assets	7,897	1,125	27,000	3,000
TOTAL FLEET MAINTENANCE	<u>277,662</u>	<u>253,445</u>	<u>300,700</u>	<u>318,200</u>

**CITY OF ATHENS, TENNESSEE
GENERAL FUND EXPENDITURES
FISCAL YEAR 2018-2019**

<u>PUBLIC WORKS</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
ANIMAL CONTROL				
Salaries	62,091	62,896	61,000	100,000
Overtime	1,357	2,588	4,000	4,000
Fica	4,803	5,044	5,000	7,800
Group Life & Health Insurance	46	2,830	6,000	13,000
Retirement	11,876	6,311	7,000	13,200
Workers Compensation Insurance	1,610	1,751	1,800	2,800
Employee Education & Training	716	452	800	1,000
Disability Insurance	133	145	200	400
Printing	120	54	200	200
Utilities	3,627	3,413	4,000	4,000
Telephone	126	145	200	200
Repairs & Maintenance	3,254	1,464	2,600	4,100
Travel	0	0	700	1,500
Janitorial Supplies	1,110	1,364	2,500	2,500
Clothing & Uniforms	767	912	800	1,200
Other Operating Supplies	2,990	2,309	7,400	7,400
Veterinary Supplies	4,085	4,533	6,000	8,000
Gasoline & Diesel	1,436	1,480	4,000	4,000
Operation of Motor Vehicles	110	1,006	1,000	1,100
Fleet Management	3,400	3,400	3,400	4,400
Contracted Services	1,619	1,444	1,600	1,600
Liability Insurance	822	804	1,000	800
Fixed Assets	400	971	2,000	0
	<u>106,498</u>	<u>105,316</u>	<u>123,200</u>	<u>183,200</u>
TOTAL ANIMAL CONTROL				
TOTAL PUBLIC WORKS	<u><u>2,573,520</u></u>	<u><u>3,104,080</u></u>	<u><u>3,268,000</u></u>	<u><u>3,378,800</u></u>

**CITY OF ATHENS, TENNESSEE
GENERAL FUND EXPENDITURES
FISCAL YEAR 2018-2019**

<u>NON-DEPARTMENTAL</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
Debt Service Transfer	1,215,000	790,000	0	0
Transfer to Capital Projects Fund	<u>500,000</u>	<u>1,100,000</u>	<u>370,000</u>	<u>50,000</u>
TOTAL NON-DEPARTMENTAL	<u>1,715,000</u>	<u>1,890,000</u>	<u>370,000</u>	<u>50,000</u>
 TOTAL GENERAL FUND EXPENDITURES	 <u><u>14,668,885</u></u>	 <u><u>14,992,316</u></u>	 <u><u>14,720,000</u></u>	 <u><u>15,235,000</u></u>

**CITY OF ATHENS, TENNESSEE
DEBT SERVICE FUND BUDGET
FISCAL YEAR 2018-2019**

The Debt Service Fund is used for the accumulation of resources for, and the payment of, principal and interest on general long-term debt. The City's long-term debt was paid in full in May, 2017.

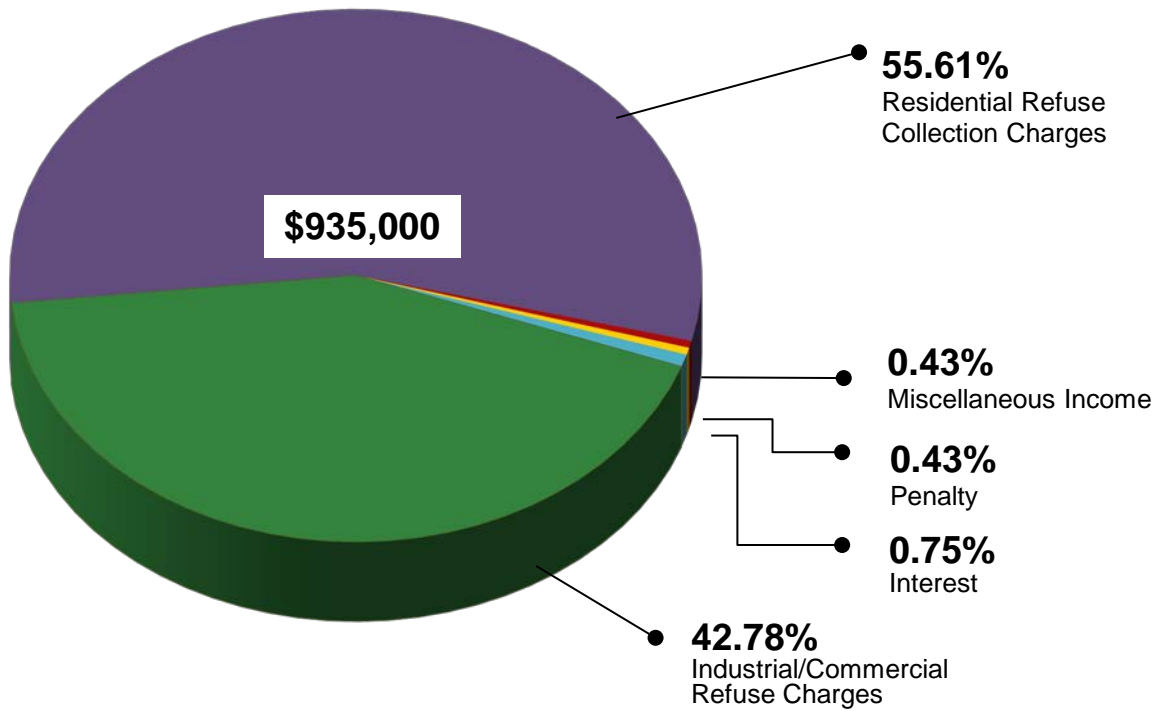
**CITY OF ATHENS, TENNESSEE
DEBT SERVICE FUND
FISCAL YEAR 2018-2019**

<u>REVENUES</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
Interest	7,507	16,218	0	0
Transfer from General Fund	<u>1,215,000</u>	<u>790,000</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u><u>1,222,507</u></u>	<u><u>806,218</u></u>	<u><u>0</u></u>	<u><u>0</u></u>
<u>EXPENDITURES</u>				
Note Principal	770,000	1,610,000	0	0
Note Interest	17,533	19,660	0	0
Bank Service Charges	2,573	1,841	0	0
Transfer to Capital Projects Fund	<u>0</u>	<u>2,072,557</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u><u>790,106</u></u>	<u><u>3,704,058</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

**CITY OF ATHENS, TENNESSEE
SANITATION FUND BUDGET
FISCAL YEAR 2018-2019**

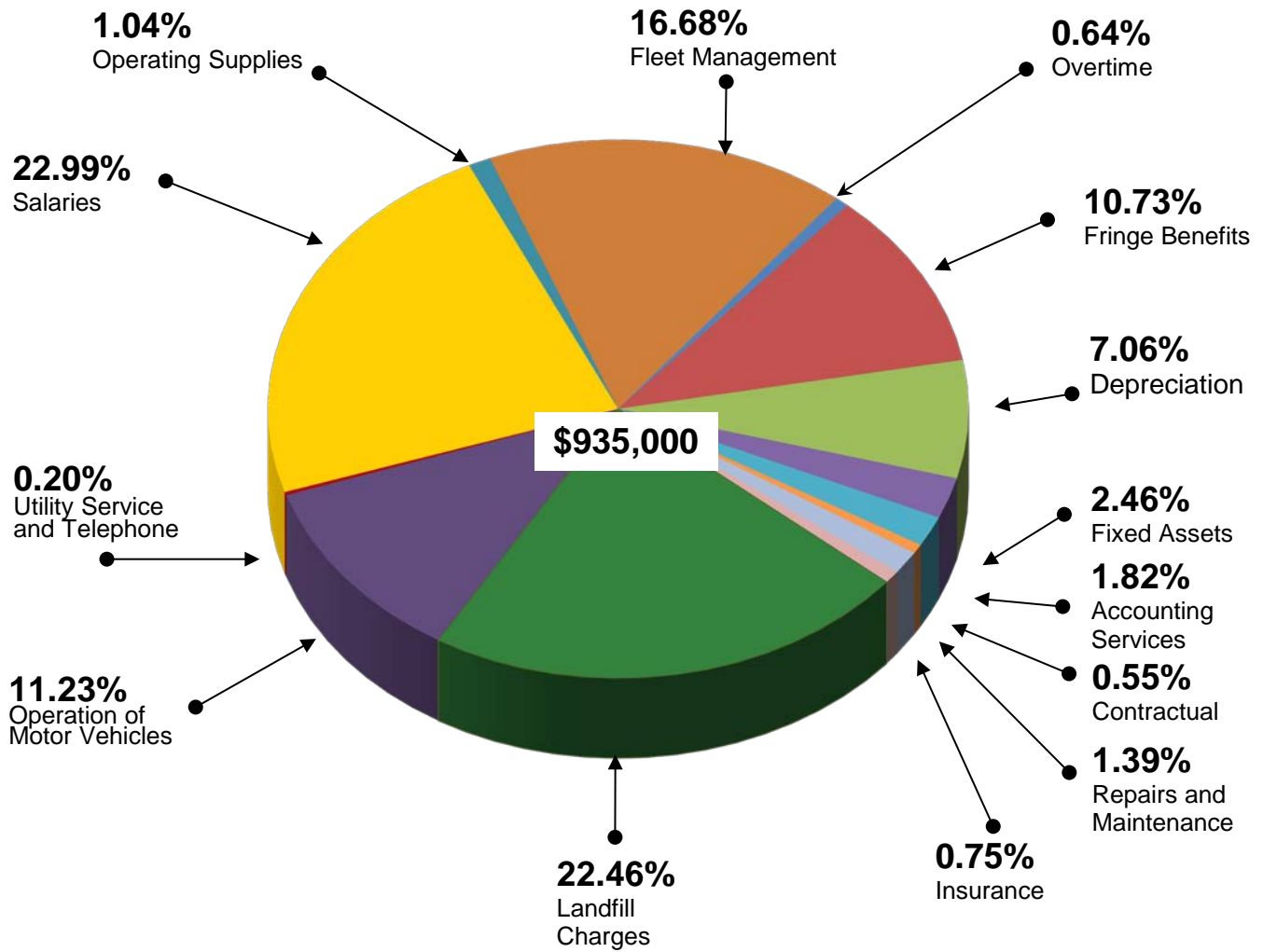
This fund was established expressly to account for financial activities related to the management of solid waste. This includes the collection, transportation and disposal of commercial, industrial and residential refuse.

Budgeted Revenues



**CITY OF ATHENS, TENNESSEE
SANITATION FUND BUDGET
FISCAL YEAR 2018-2019**

Budgeted Expenditures



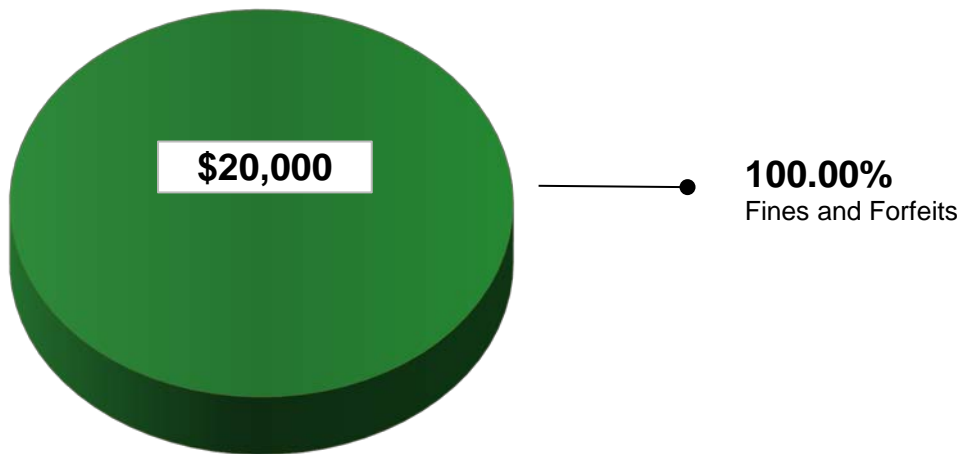
**CITY OF ATHENS, TENNESSEE
SANITATION FUND
FISCAL YEAR 2018-2019**

<u>REVENUES</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
CHARGES FOR SERVICES				
Industrial/Commercial Refuse Charges	410,944	406,279	390,000	400,000
Residential Refuse Collection Charges	520,514	498,605	520,000	520,000
Penalty	4,875	3,764	4,000	4,000
Miscellaneous Income	5,353	22,674	4,500	4,000
TOTAL CHARGES FOR SERVICES	941,686	931,322	918,500	928,000
INTEREST	1,156	2,607	1,500	7,000
TOTAL REVENUES	942,842	933,929	920,000	935,000
<u>EXPENDITURES</u>				
Salaries	172,099	184,838	190,000	215,000
Overtime	7,899	4,719	5,000	6,000
Fica	12,458	14,083	15,000	17,000
Group Life & Health Insurance	14,254	13,288	30,000	37,000
Retirement	49,416	29,317	34,000	34,000
Workers Compensation Insurance	7,747	6,628	8,800	9,600
Disability Insurance	576	630	700	700
Deferred Compensation	0	0	3,300	2,000
Printing	0	593	700	700
Utilities	1,079	1,375	1,600	1,600
Telephone	292	288	300	300
Accounting Services	16,606	16,751	17,000	17,000
Repairs & Maintenance	16,187	5,633	13,000	13,000
Travel	0	0	0	300
Landfill Charges	212,254	197,902	214,000	210,000
Clothing & Uniforms	1,707	1,124	2,200	2,200
Other Operating Supplies	2,929	3,927	6,500	6,500
Gasoline & Diesel	40,615	46,351	62,000	60,000
Tires & Tubes	9,868	10,462	15,000	15,000
Vehicle & Equipment Parts	24,852	19,057	30,000	30,000
Fleet Management	126,000	156,000	156,000	156,000
Contracted Services	5,747	4,920	4,900	5,100
Liability Insurance	8,598	11,788	9,000	7,000
Depreciation	0	0	66,000	66,000
Fixed Assets	34,147	22,210	35,000	23,000
TOTAL EXPENDITURES	765,330	751,884	920,000	935,000

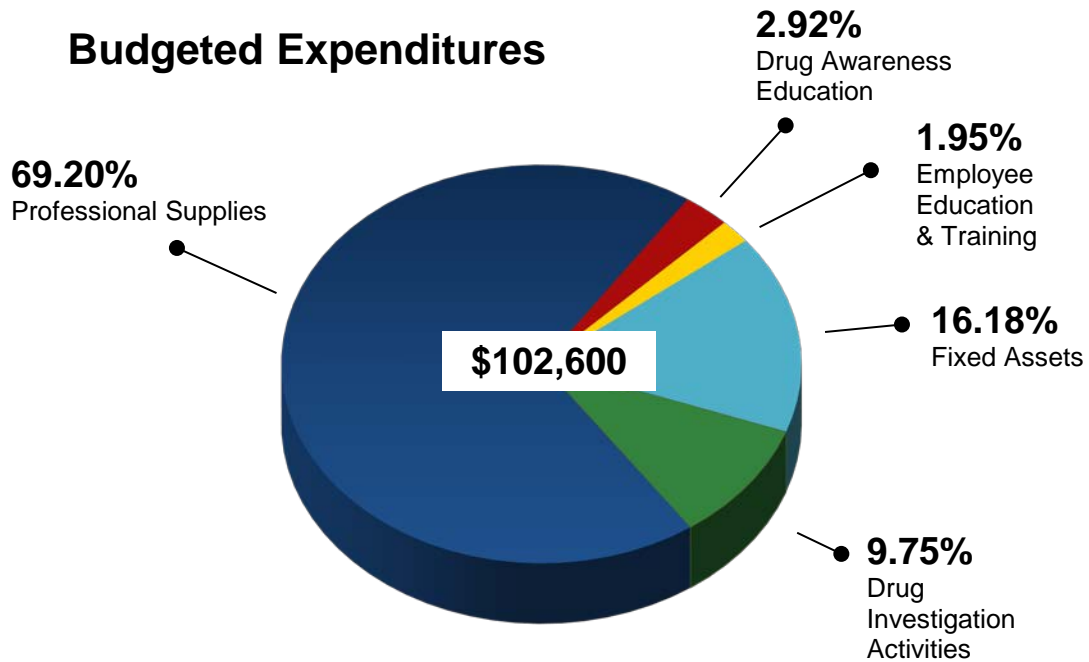
**CITY OF ATHENS, TENNESSEE
DRUG FUND
FISCAL YEAR 2018-2019**

This fund was established expressly to account for financial activities related to drug revenues and expenditures. This includes revenues for drug fines and forfeitures and expenditures for drug enforcement, education and treatment.

Budgeted Revenues



Budgeted Expenditures



**CITY OF ATHENS, TENNESSEE
DRUG FUND
FISCAL YEAR 2018-2019**

<u>REVENUES</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
Fines and Forfeits	34,850	21,439	20,000	20,000
Interest	<u>419</u>	<u>942</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u><u>35,269</u></u>	<u><u>22,381</u></u>	<u><u>20,000</u></u>	<u><u>20,000</u></u>
<u>EXPENDITURES</u>				
Employee Education & Training	0	0	2,000	2,000
Professional Supplies	64,244	8,878	5,000	71,000
Drug Awareness Education	0	0	3,000	3,000
Drug Investigation Activities	0	0	10,000	10,000
Fixed Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>16,600</u>
TOTAL EXPENDITURES	<u><u>64,244</u></u>	<u><u>8,878</u></u>	<u><u>20,000</u></u>	<u><u>102,600</u></u>

ORDINANCE NO. 1069

**AN ORDINANCE TO ADOPT A BUDGET
FOR THE CITY OF ATHENS, TENNESSEE,
FOR THE FISCAL YEAR JULY 1, 2018 THROUGH JUNE 30, 2019**

WHEREAS, the Council for the City of Athens, Tennessee, after much consideration and study of the budget prepared and submitted by the City Manager, considers said budget to be in complete detail showing the financial condition of the City for the past fiscal year, and the proposed budget and expenditures for the various departments for the fiscal year beginning July 1, 2018 through June 30, 2019.

SECTION 1. NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF ATHENS, TENNESSEE, AS FOLLOWS:

That the budget hereto attached and made a part hereof consisting of the following words and figures, be and is hereby adopted as the Budget for the City of Athens, Tennessee, for the Fiscal Year beginning July 1, 2018 and extending through June 30, 2019.

	<u>Actual</u> <u>2016-2017</u>	<u>Estimated</u> <u>2017-2018</u>	<u>Proposed</u> <u>2018-2019</u>
GENERAL FUND			
<u>GENERAL FUND REVENUES</u>			
Taxes	12,775,676	12,502,000	12,842,000
Intergovernmental Revenue	2,004,769	1,821,000	1,916,000
Charges for Services	296,264	236,000	216,000
Fines and Forfeits	469,770	121,000	171,000
Interest	29,818	20,000	70,000
Miscellaneous	65,266	20,000	20,000
TOTAL GENERAL FUND REVENUES	<u>15,641,563</u>	<u>14,720,000</u>	<u>15,235,000</u>
 <u>GENERAL FUND EXPENDITURES</u>			
ADMINISTRATION			
City Manager's Office	260,465	319,000	325,700
City Council	44,620	51,900	55,500
City Judge	12,918	13,000	13,000
City Attorney	24,929	30,000	30,000
Special Appropriations	321,300	321,300	354,900
Athens City Schools	2,435,000	2,421,000	2,421,000
Athens Utilities Board	458,888	480,000	480,000
TOTAL ADMINISTRATION	<u>3,558,120</u>	<u>3,636,200</u>	<u>3,680,100</u>
 FINANCE	 402,995	 432,600	 469,400
 HUMAN RESOURCES	 200,468	 195,400	 218,200

ADMINISTRATION & EMERGENCY SERVICES			
Administration	73,761	114,100	89,300
City Hall	163,380	165,100	248,600
Communications	<u>236,871</u>	<u>243,300</u>	<u>260,000</u>
TOTAL ADMIN. & EMERG. SERVICES	474,012	522,500	597,900
COMMUNITY DEVELOPMENT			
Administration	139,643	166,300	225,800
Codes Enforcement	185,463	280,400	288,300
Cemeteries	<u>28,174</u>	<u>29,200</u>	<u>29,200</u>
TOTAL COMMUNITY DEVELOPMENT	353,280	475,900	543,300
POLICE			
Administration	289,061	298,000	349,000
Patrol	1,870,578	2,044,000	2,106,700
Detective	<u>152,187</u>	<u>242,300</u>	<u>454,500</u>
TOTAL POLICE	2,311,826	2,584,300	2,910,200
FIRE			
Administration	107,099	115,700	120,300
Prevention	11,352	19,100	18,500
Suppression	<u>1,563,118</u>	<u>1,790,200</u>	<u>1,965,700</u>
TOTAL FIRE	1,681,569	1,925,000	2,104,500
PARKS & RECREATION			
Administration	198,455	213,800	266,300
Maintenance	514,524	795,900	647,400
Swimming Pools	31,796	36,600	77,700
Program Planning	<u>271,191</u>	<u>263,800</u>	<u>291,200</u>
TOTAL PARKS & RECREATION	1,015,966	1,310,100	1,282,600
PUBLIC WORKS			
Administration	193,892	256,500	239,900
Traffic Control	245,723	271,800	262,800
Street Maintenance	1,085,766	928,000	986,700
Street Construction	430,728	561,400	533,000
Street Cleaning	789,210	826,400	855,000
Fleet Maintenance	253,445	300,700	318,200
Animal Control	<u>105,316</u>	<u>123,200</u>	<u>183,200</u>
TOTAL PUBLIC WORKS	3,104,080	3,268,000	3,378,800
TRANSFERS	<u>1,890,000</u>	<u>370,000</u>	<u>50,000</u>
TOTAL GENERAL FUND EXPENDITURES	<u>14,992,316</u>	<u>14,720,000</u>	<u>15,235,000</u>

CHANGE IN CASH/FUND BALANCE	649,247	0	0
BEGINNING CASH/FUND BALANCE	<u>8,790,428</u>	<u>6,500,000</u>	<u>6,500,000</u>
ENDING CASH/FUND BALANCE	<u>9,439,675</u>	<u>6,500,000</u>	<u>6,500,000</u>
ENDING CASH AS A % OF EXPENDITURES	62.96%	44.16%	42.66%

SANITATION FUND

SANITATION FUND REVENUES

Charges For Services	931,458	910,000	920,000
Interest	1,156	1,500	7,000
Miscellaneous	<u>10,228</u>	<u>8,500</u>	<u>8,000</u>
TOTAL SANITATION FUND REVENUES	942,842	920,000	935,000

<u>SANITATION FUND EXPENDITURES</u>	<u>751,884</u>	<u>920,000</u>	<u>935,000</u>
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CHANGE IN CASH/FUND BALANCE	190,958	0	0
BEGINNING CASH/FUND BALANCE	394,332	400,000	400,000
ENDING CASH/FUND BALANCE	<u>585,290</u>	<u>400,000</u>	<u>400,000</u>
ENDING CASH AS A % OF EXPENDITURES	77.84%	43.48%	42.78%

DRUG FUND

DRUG FUND REVENUES

Fines and Forfeits	21,439	20,000	20,000
Interest	<u>942</u>	<u>0</u>	<u>0</u>
TOTAL DRUG FUND REVENUES	22,381	20,000	20,000

<u>DRUG FUND EXPENDITURES</u>	8,878	20,000	102,600
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CHANGE IN CASH/FUND BALANCE	13,503	0	(82,600)
BEGINNING CASH/FUND BALANCE	197,524	200,000	200,000
ENDING CASH/FUND BALANCE	<u>211,027</u>	<u>200,000</u>	<u>117,400</u>
ENDING CASH AS A % OF EXPENDITURES	2376.97%	1000.00%	114.42%

SECTION 2. BE IT FURTHER ORDAINED that the budget hereto attached and made a part hereof consisting of the following words and figures, be and is hereby adopted as the Budget for the Athens City Schools, for the Fiscal Year beginning July 1, 2018 and extending through June 30, 2019, as approved by the Athens City Board of Education:

	General Purpose Fund	Federal Projects Fund	Food Service Fund	Capital Projects Fund	Total All Funds
Revenues:					
Local Taxes	5,243,400	0	0	0	5,243,400
Charges for Services	271,272	0	66,000	0	337,272
Other Local Revenues	60,500	0	80,950	0	141,450
State Education Funds	8,924,230	0	10,500	0	8,934,730
Federal Funds received through State	250,000	1,227,323	1,176,404	0	2,653,727
Other Sources	500	0	0	0	500
Total estimated revenues	14,749,902	1,227,323	1,333,854	0	17,311,079
Expenditures:					
Regular Instruction	8,489,104	433,053	0	0	8,922,157
Special Education	590,468	350,257	0	0	940,725
Student Body Education	11,500	0	0	0	11,500
Support Services:					
Attendance	87,633	0	0	0	87,633
Health Services	196,160	0	0	0	196,160
Other Student Support	298,741	167,932	0	0	466,673
Regular Instruction	1,084,574	203,503	0	0	1,288,077
Special Education	133,713	72,578	0	0	206,291
Education Technology	264,270	0	0	0	264,270
Board of Education	254,005	0	10,500	0	264,505
Office of Superintendent	250,375	0	0	0	250,375
Office of Principal	740,983	0	0	0	740,983
Fiscal Services	180,961	0	0	0	180,961
Operation of Plant	819,186	0	0	0	819,186
Maintenance of Plant	414,699	0	0	0	414,699
Transportation	516,198	0	0	0	516,198
Non-Instructional Services:					
Food Service	0	0	1,323,354	0	1,323,354
Community Services	495,864	0	0	0	495,864
Early Childhood Education	649,610	0	0	0	649,610
Regular Capital Outlay	562,000	0	0	0	562,000
Education Capital Projects	0	0	0	1,024,246	1,024,246
Total expenditures	16,040,044	1,227,323	1,333,854	1,024,246	19,625,467
Change in cash/fund balance	(1,290,142)	0	0	(1,024,246)	(2,314,388)
Beginning cash/fund balance	4,393,611		258,448	1,024,246	5,676,305
Ending cash/fund balance	3,103,469	0	258,448	0	3,361,917
Ending cash as a % of expenditures	19.35%	0.00%	19.38%	0.00%	

SECTION 3. BE IT FURTHER ORDAINED that the taxes provided by Chapter 387 of the Public Acts of 1971 known as the Business Tax Act, as amended, are hereby enacted, ordained and levied on the businesses, business activities, vocations or occupations carried on in the City of Athens, Tennessee, at the rates and in the manner prescribed by said Act; also, the tax on the gross sales of beer sold within the corporate limits of the City of Athens, Tennessee, as provided by Chapter 76 of the Public Acts of Tennessee, as amended, for the fiscal year 2018-2019.

SECTION 4. BE IT FURTHER ORDAINED that the authority of municipalities to assess and collect certain privilege and license taxes is based upon the population of municipalities according to the Federal Census of 2010 on a graduated basis or any subsequent Federal Census or other census authorized by and certified to the Federal Government by the Tennessee State Planning Commission, whichever is latest. It is therefore, declared by the Council for the City of Athens that the official census for Athens, Tennessee, is 13,458. The levy and collections are only to the extent not repealed by Chapter 387 of the Public Acts of 1971.

SECTION 5. BE IT FURTHER ORDAINED that the City Manager or his Assistant shall collect a fee on all business licenses sold in accordance with applicable state law and said fee shall be turned over to the City for General Fund purposes. The Tennessee Department of Revenue will receive business tax payments under the Business Tax Act and the Director of Finance shall coordinate with the Tennessee Department of Revenue regarding the City receiving its appropriate share of business taxes collected pursuant to this ordinance.

SECTION 6. BE IT FURTHER ORDAINED that refuse collection and disposal charges for fiscal year 2018-2019 is hereby fixed as follows: small professional, commercial or business establishments operating within the City of Athens shall pay a minimum fee of \$9.50 per month; large professional, commercial or business establishments operating within the City of Athens shall pay a minimum fee of \$28.50 per month; all residences within the City of Athens shall pay a minimum fee of \$9.50 per month.

SECTION 7. BE IT FURTHER ORDAINED that the Mayor and City Manager, by appropriate authorization may borrow upon tax anticipation notes such sums or sum of money as may be necessary to defray current operating expenses, provided however, that such notes shall bear interest at a rate not to exceed one (1%) percent in excess of prime interest rates set by New York Banks and shall not be borrowed for a period longer than the current fiscal year and said sums shall not exceed fifty percent (50%) of the annual tax levy as set out in Section 5 of the Corporate Powers of the Charter of the City of Athens, Tennessee, said interest to be exempt from all Federal, State, and Municipal taxation.

SECTION 8. BE IT FURTHER ORDAINED that Capital Improvements for the 2018-2019 fiscal year will be funded from reserves in the Capital Projects Fund are estimated to be as follows:

<u>Project</u>		
Equipment and property improvements	\$	200,000

SECTION 9. BE IT FURTHER ORDAINED that if for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year until the adoption of the new budget ordinance in accordance with Section 6-56-210, *Tennessee Code Annotated* provided sufficient revenues are being collected to support the continuing appropriations. Approval for a continuation budget will be requested from the Director of the State and Local Finance Division in the Office of the Comptroller of the Treasury if any indebtedness is outstanding.

SECTION 10. BE IT FURTHER ORDAINED that all Ordinances, and parts of Ordinances in conflict with this Ordinance shall be, and the same are, hereby repealed and superseded.

SECTION 11. BE IT FURTHER ORDAINED that if any section, paragraph, clause, or sentence of this Ordinance shall be held invalid by a Court of competent jurisdiction, such holding shall not affect the remaining sections, paragraphs, clauses, and sentences.

SECTION 12. BE IT FURTHER ORDAINED in that the fiscal year begins on July 1, 2018, and time is of the essence, therefore, this Ordinance is declared to be an emergency ordinance to take effect from and after its passage.

PASSED ON FIRST READING: May 15, 2018

PASSED ON SECOND READING: June 19, 2018

DATE OF PUBLIC HEARING: June 19, 2018

CHARLES T. BURRIS, II, Mayor

C. SETH SUMNER, City Manager

APPROVED AS TO FORM:

H. CHRIS TREW, City Attorney

ORDINANCE NO. 1070

**AN ORDINANCE TO SET THE PROPERTY TAX RATE ON TAXABLE PROPERTY
LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF ATHENS, TENNESSEE,
FOR THE FISCAL YEAR JULY 1, 2018 THROUGH JUNE 30, 2019.**

WHEREAS, the Council for the City of Athens, Tennessee, after much consideration and study of the budget prepared and submitted by the City Manager, approved said budget for the fiscal year beginning July 1, 2018 through June 30, 2019.

SECTION 1. NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF ATHENS, TENNESSEE, that McMinn County has completed a reappraisal of property for determining values for the 2018 property taxes and a new certified tax rate has been established.

SECTION 2. BE IT FURTHER ORDAINED that the tax rate for the year 2018-2019 be and is hereby fixed at \$1.2676 on each ONE HUNDRED DOLLARS (\$100.00) assessed value of taxable property located within the corporate limits of the City of Athens, Tennessee.

SECTION 3. BE IT FURTHER ORDAINED that all Ordinances, and parts of Ordinances in conflict with this Ordinance shall be, and the same are, hereby repealed and superseded.

SECTION 4. BE IT FURTHER ORDAINED that if any section, paragraph, clause, or sentence of this Ordinance shall be held invalid by a Court of competent jurisdiction, such holding shall not affect the remaining sections, paragraphs, clauses, and sentences.

SECTION 5. BE IT FURTHER ORDAINED in that the fiscal year began on July 1, 2018, and time is of the essence, therefore, this Ordinance is declared to be an emergency ordinance to take effect from and after its passage.

PASSED ON FIRST READING: July 9, 2019

PASSED ON SECOND READING: July 17, 2019

DATE OF PUBLIC HEARING: July 17, 2019

CHARLES T. BURRIS, Mayor

C. SETH SUMNER, City Manager

APPROVED AS TO FORM:

H. CHRIS TREW, City Attorney

**CITY OF ATHENS, TENNESSEE
PROPERTY TAX LEVY AND RATE INFORMATION
FISCAL YEAR 2018-2019**

TAXABLE PROPERTY	ESTIMATED ACTUAL VALUE	ASSESSMENT RATE	ASSESSED VALUE
Industrial & Commercial -Real Estate	545,545,000	40%	218,218,000
Industrial & Commercial -Personal Property	363,000,000	30%	108,900,000
Residential & Farm -Real Estate	533,280,000	25%	133,320,000
Public Utilities -Real Estate	787,300	55%	<u>433,000</u>
Total Assessed Value			460,871,000
Tax Rate			<u>1.2676</u>
Total Taxes			5,842,000
Less: Reserve for Delinquency (5.0%)			<u>292,000</u>
Current Budget			<u><u>5,550,000</u></u>

**CITY OF ATHENS, TENNESSEE
FIXED ASSET SUMMARY
FISCAL YEAR 2018-2019**

GENERAL FUND

FINANCE	Computer Equipment Replacements	<u>30,000</u>	
	TOTAL FINANCE		30,000
PURCHASING ADMINISTRATION	Video Camera and Accessories	<u>3,600</u>	
	TOTAL PURCHASING		3,600
POLICE ADMINISTRATION	Office Equipment	500	
POLICE PATROL	Equipment For New Patrol Vehicles	5,600	
	Video Cameras	18,000	
	In Car Computers and Mounts	18,000	
	Radios	25,000	
	Radar Equipment	<u>4,400</u>	
	TOTAL POLICE		71,500
FIRE SUPPRESSION	Paratech Lift Bags	7,500	
	Furniture	10,000	
	3 New Radios	<u>4,000</u>	
	TOTAL FIRE		21,500
PARKS AND RECREATION ADMINISTRATIVE	Office Equipment	1,800	
PARKS AND RECREATION MAINTENANCE	Camera Replacements at Regional Park	6,000	
	Storage Building	5,500	
	Weedeater/Pressure Washer	1,300	
PARKS AND RECREATION POOLS	Pool Pump, Motor, Filter and Cover	39,500	
PARKS AND RECREATION PROGRAMS	Portable Sound System	<u>4,100</u>	
	TOTAL PARKS AND RECREATION		58,200

**CITY OF ATHENS, TENNESSEE
FIXED ASSET SUMMARY
FISCAL YEAR 2018-2019**

PUBLIC WORKS ADMINISTRATION	GIS Equipment and Software	11,700
PUBLIC WORKS TRAFFIC CONTROL	Traffic Signal Replacement	40,000
	Equipment for Traffic Control Van	2,000
	Cargo Trailer	2,500
	Traffic Software	700
PUBLIC WORKS STREET MAINTENANCE	Salt Spreader	4,000
	Laptop	1,500
	Metal Plates and Core Drill	3,500
PUBLIC WORKS STREET CONSTRUCTION	Grapple Bucket for CAT Loader	14,000
PUBLIC WORKS FLEET MAINTENANCE	Chemical Free Parts Washer	<u>3,000</u>
	TOTAL PUBLIC WORKS	<u>82,900</u>
	TOTAL GENERAL FUND	<u><u>267,700</u></u>
SANITATION FUND	Dumpster Refurbishing and Lids	11,500
	New Dumpsters	10,000
	Dumpster Locks	<u>1,500</u>
	TOTAL SANITATION FUND	<u><u>23,000</u></u>
DRUG FUND	Ballistic Door Panels	9,000
	Stop Sticks	3,500
	Flashlights	<u>4,100</u>
	TOTAL DRUG FUND	<u><u>16,600</u></u>
	TOTAL ALL FUNDS	<u><u>307,300</u></u>

**CITY OF ATHENS, TENNESSEE
FLEET MANAGEMENT SUMMARY
FISCAL YEAR 2018-2019**

POLICE		
1 Patrol Car		30,000
FIRE		
Mobile Command Post		<u>30,000</u>
TOTAL FLEET PURCHASES		<u><u>60,000</u></u>

**CITY OF ATHENS, TENNESSEE
DEBT SERVICE SCHEDULE
FISCAL YEAR 2018-2019**

DEBT ISSUE 2004 LOAN

<u>ORIGINAL AMOUNT</u> 6,300,000	<u>NAME OF ISSUE</u> Loan through TN Municipal Bond Fund, Series 2004 dated 01/23/04 Funded By The General Fund Paid in full in May 2017
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<u>PRINCIPAL (By Issue)</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
2004 Loan	<u>770,000</u>	<u>1,610,000</u>	<u>0</u>	<u>0</u>
TOTAL PRINCIPAL	<u><u>770,000</u></u>	<u><u>1,610,000</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

<u>INTEREST (By Issue)</u>	<u>ACTUAL 2015-2016</u>	<u>ACTUAL 2016-2017</u>	<u>ESTIMATED 2017-2018</u>	<u>BUDGETED 2018-2019</u>
2004 Loan	<u>17,533</u>	<u>19,660</u>	<u>0</u>	<u>0</u>
TOTAL INTEREST	<u><u>17,533</u></u>	<u><u>19,660</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

**CITY OF ATHENS, TENNESSEE
INTERFUND TRANSFERS
FISCAL YEAR 2018-2019**

FUND	ACTUAL 2015-2016		ACTUAL 2016-2017		ESTIMATED 2017-2018		BUDGETED 2018-2019	
	IN	OUT	IN	OUT	IN	OUT	IN	OUT
GENERAL FUND		1,715,000		1,890,000		370,000		50,000
DEBT SERVICE FUND	1,215,000		790,000					
CAPITAL IMPROVEMENT FUND	500,000		1,100,000		370,000		50,000	
TOTAL ALL FUNDS	<u>1,715,000</u>	<u>1,715,000</u>	<u>1,890,000</u>	<u>1,890,000</u>	<u>370,000</u>	<u>370,000</u>	<u>50,000</u>	<u>50,000</u>

